RM OF MARTIN NO 122

Minutes of the Regular Meeting of the Council of the Rural Municipality of Martin No 122 held on Wednesday, September 17, 2025 in the RM Council Chambers located at 602 Main Street in Moosomin, Saskatchewan. This meeting was rescheduled from September 10, 2025 due to harvest.

Present:	Reeve:	Garry Bonkowski
	Councillor Division 1	Ken Smith
	Councillor Division 2	Jason McDougall
	Councillor Division 3	Kyran Foy
	Councillor Division 4	Hal Garrett
	Councillor Division 5	Ray Donald
	Councillor Division 6	Reece Wolf
	Chief Administrative Officer	Cheryl Barrett

Reeve Bonkowski called the meeting to order at 8:00 am.

DELEGATION: Rylie Clements attended from 9:30 to 10:20 am to discuss Range Road 1331.8
DELEGATION: Adrian Prybylski – Water Security Agency attended from 9:44 to 10:50 am to discuss Range Road 1331.8, Woods Drainage Project and George's Dam Project

25-121 Minutes

Wolf: That Council will dispense with the reading of minutes of the Regular Meeting of Council held on August 13, 2025 and approve them as distributed/printed.

CARRIED

25-122 Financial Statement

Garrett: That the Statement of Financial Activities and Bank Reconciliation for August 2025 be accepted as presented.

CARRIED

25-123 Accounts for Approval

Donald: That the list of Accounts for Approval, as attached to and forming part of these minutes, covering Direct Payroll Deposits, Electronic Funds Transfer Payment Numbers 686 to 691, Internet Bill Payments and Conexus Credit Union Cheque Numbers 001489 to 001490, in the amount of $360,481.87 be approved for payment.

CARRIED

25-124 Correspondence

Smith: That the correspondence as listed on the agenda, having been read and dealt with, be filed.

CARRIED

25-125	Remembrance Day	*Foy:* That the Municipality donate $150 to the Royal Canadian Legion #091 for the purchase of a wreath ($70) and balance ($80) as a cash donation. Further, that Councillor Donald lay the wreath at the cenotaph during the Remembrance Day Ceremony. **CARRIED**
25-126	SARM Mid-Term Conv	*McDougall:* That Councillors Smith and Donald be appointed as Voting Delegates, to the 2025 SARM Mid-Term Convention to be held in Regina on November 05 and 06, 2025 and that Councillor Foy and Garrett and any other Council members and Chief Administrative Officer Barrett attend as visiting delegates. **CARRIED**
25-127	Policy Manual Update	*Wolf:* That Council acknowledges the update to *400-19 Approach Development Policy* in the RM of Martin Policy Manual. **CARRIED**
25-128	Developmental Permit	*Garrett:* That Council acknowledges that Development Office Barrett issued Development Permit 2025-02 for the construction of a pole shed at SW 13-13-33-W1. This is a permitted use under Sections 3.4 and 6.2.1(e) of the Zoning Bylaw. **CARRIED**
25-129	Building Permit Fee Bylaw 255/25	*Donald:* That Bylaw 255 / 25, being a Bylaw to *Establish Fees for Building Permits,* be introduced and read for the first time. **CARRIED**
25-130	Building Permit Fee Bylaw 255/25	*Wolf:* That Bylaw 255 / 25 be read a second time. **CARRIED**
25-131	Building Permit Fee Bylaw 255/25	*Bonkowski:* That Bylaw 255 / 25 be given three (3) readings at this meeting. **CARRIED UNANIMOUSLY**
25-132	Building Permit Fee Bylaw 255/25	*Smith:* That Bylaw 255 / 25 be read a third time and adopted. **CARRIED**
25-133	Bank Account	*Bonkowski:* That the Chief Administrative Officer be instructed to open a new savings account with Conexus Credit Union for the purpose of investing in Bridge Reserves. **CARRIED**

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25-134	Developmental Permit	*Garrett:* That Council acknowledges that Development Office Barrett issued Development Permit 2025-03 for the installation of Solar Panels on top of a heated shop at NE 30-14-33-W1. This is a permitted use under Sections 3.4, 3.5, 4.9.1 and 6.2.1(e) of the Zoning Bylaw. **CARRIED**
25-135	Policy Manual Update	*Donald:* That Council acknowledges the update to *400-20 Undeveloped Road Allowances* and *400-21 Road Allowances/Right of Ways/Ditches/Roads/Property Policy* in the RM of Martin Policy Manual. **CARRIED**
25-136	Adjourn	*Smith:* That this meeting be adjourned at 11:22 am. **CARRIED**

Adopted this 20th day of ***October, 2025***

Garry Bonkowski, Reeve

Cheryl Barrett, Chief Administrative Officer

R.M. of Martin
List of Accounts for Approval
Batch: 2025-00065 to 2025-00072

Bank Code - AP - ACCOUNTS PAY.

COMPUTER CHEQUE

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
1489	**2025-08-14**	**601021 Saskatchewan Ltd.**			
		2025	Reimbursement of Bank Fee	50.00	50.00
1490	**2025-08-14**	**Moosomin Shriner's Club**			
		2025 Donation	Donation to WIngs & Winners Fun(	250.00	250.00
				Total Computer Cheque:	300.00

ONLINE BANKING

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
202508Hail	**2025-08-31**	**Saskatchewan Municipal Hail**			
		Aug 2025	Aug 2025 Hail Remittance	52,635.66	52,635.66
202508MC	**2025-08-31**	**Collabria**			
		July 2025-03	Pitney Bowes Lease Jun-Aug	84.92	84.92
202508MEPP	**2025-08-31**	**MEPP**			
		Aug 2025	Aug 2025 PP 16 to 17	3,937.90	3,937.90
202508PVSD	**2025-08-31**	**Prairie Valley Sch.Div. #208**			
		Aug 2025	Aug 2025 School Remit	1,178.93	1,178.93
202508SECSD	**2025-08-31**	**South East Cornerstone**			
		Aug 2025	School Tax Collections - Aug 2025	156,846.83	156,846.83
202508Source	**2025-08-31**	**Canada Revenue Agency**			
		Aug 2025 RP1	Aug 2025 PP 16-17 Source Ded R	7,388.91	
		Aug 2025 RP2	Aug 2025 PP 16-17 Source Ded R	1,486.89	8,875.80
202508WCB	**2025-08-14**	**Saskatchewan Workers'**			
		2025 2nd	2025 WCB 2nd Install	2,916.51	2,916.51
				Total Online Banking:	226,476.55

AUTOMATIC WITHDRAWAL

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
202509Energy	**2025-09-10**	**Sask Energy**			
		Ju609-Aug11/25	Jul 09 - Aug 11/25 Heat for Shop	119.44	119.44
202509Phone	**2025-09-10**	**SaskTel**			
		95288457Aug2025	Aug 19 - 2025 Shop Internet	56.50	
		1796545Aug2025	Aug 2025 Foreman Cell	91.69	148.19
202509Power	**2025-09-10**	**SaskPower**			
		264600814103	New Shop (524 3rd Ave) Power	383.19	
		129300946385	King Street Power	54.70	
		069900992625	Old Shop (517 3rd Ave) Power	66.75	
		343800623617	RJ Well May 30 - Aug 21 Power	122.81	627.45
				Total Automatic Withdrawal:	895.08

PROPOSED PAYMENTS

Payment #	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
PP - 687	**Canadian Pacific Railway (EFT)**			
	11169903	Signalized Crossing Contract	403.50	403.50
PP - 686	**Cheryl Barrett (EFT)**			
	Flags 2025	Flags purchased on CAO Pers CC	172.77	172.77
PP - 688	**Langbank Co-op Assoc. Ltd. (EFT)**			
	Aug 2025	August Fuel	6,210.76	6,210.76
PP - 689	**Langenburg Redi-Mix Ltd (EFT)**			
	1524849	98 hrs Dozer at Joint Gravel Pit	15,435.00	
	1537103	Crushing Progress #1	91,503.26	106,938.26
PP - 690	**Storm Applied Technolgies Inc (EFT)**			
	852	Website Training & Hosting/Backu	1,467.42	1,467.42
PP - 691	**Supreme Office Products (EFT)**			
	70880818	Paper,Protectors,DeskPad,Planne(	198.68	198.68
			Total Proposed Payments:	115,391.39

Total AP:	343,063.02
PP 17 & 18	17,418.85
	$360,481.87

CAO

Certified Correct This 17th day of September 2025

CBarrett

Cheryl Barrett - Chief Administrative Officer

RM of Martin No 122

Cheque Reconciliation Report

For Period End Dates: **13Aug2025** to **10Sep2025**

Entry Type	Employee	Department	Pay Group	Run No.	Period End Date	Cheque or Voucher #	Cheque Date	Amount	Status
Deposit	413001	530	530	17	16Aug2025	2517	21Aug2025	2322.66	Open
Deposit	227001	510	510	17	16Aug2025	2517	21Aug2025	2942.46	Open
Deposit	624001	530	530	17	16Aug2025	2518	21Aug2025	1828.74	Open
Deposit	626001	530	530	17	16Aug2025	2519	21Aug2025	2003.34	Open
Deposit	413001	530	530	18	30Aug2025	2518	04Sep2025	2318.53	Open
Deposit	227001	510	510	18	30Aug2025	2518	04Sep2025	2454.17	Open
Deposit	624001	530	530	18	30Aug2025	2519	04Sep2025	1511.04	Open
Deposit	626001	530	530	18	30Aug2025	2520	04Sep2025	2037.91	Open

Report Summary

Outstanding Deposits:	17418.85	(8)
Total:	17418.85	(8)

Prepared on September 10, 2025 at 09:49:56 am by U00

RM OF MARTIN NO 122

BYLAW NO. 255 / 25

RURAL MUNICIPALITY OF MARTIN NO 122

A BYLAW TO ESTABLISH FEES FOR BUILDING PERMITS

The Council of the Rural Municipality of Martin No 122 in the Province of Saskatchewan enacts as follows:

1. Pursuant to this Building Permit Fees Bylaw, the fees for any Building Permit shall be as follows:
   a) MuniCode Building Official Inspection Fee (Class 2 and 3 Buildings) based on the Value of Construction (VOC):
      i. Based on the Building Official's Contract Price (ie $3.55/1000 VOC)
      ii. The minimum VOC fee shall be $200.00
      iii. The VOC is determined by the owner
      iv. If the VOC determined by the owner seems unreasonable then the VOC will be determined using a spreadsheet calculation with rates set by the Building Official.

   b) Darren Cuthill Building Official Inspection Fee (Class 1 Buildings) based on $150/hour and includes travel costs. Any external/third party services will be billed at 8% mark-up.

   c) Building Permit Administration Fee of $50.00 for the processing, handling and issuance of a permit.
2. Additional fees may be charged if extra inspections are required due to the failure of the owner to properly notify the Municipality in accordance with Section 7 of *The Construction Codes Act.*
3. MuniCode Building Official Inspection Fee will be invoiced in one-lump sum when the permit is issued. Darren Cuthill Building Official Inspection Fee will be billed as an estimate and any additional hours over the estimate will be billed as they occur.
4. Permit Fees are due 30 days from the date of the invoice.
5. Unpaid fees will be considered a debt due to the local authority and may be recovered from the owner of the land or premises in which the work was carried out as per *The Municipalities Act.*
6. Permit Fees are exempt from GST.
7. Bylaw 246/22 is hereby repealed.

RURAL MUNICIPALITY OF MARTIN No. 122 SASKATCHEWAN CANADA

SEAL

Garry Bonkowski - Reeve

Read a third time and adopted this 17 day of Sept/25

CBarrett

Cheryl Barrett – Chief Administrative Officer

CBarrett

Chief Administrative Officer