



RM OF MARTIN NO 122

Minutes of the Regular Meeting of the Council of the Rural Municipality of Martin No 122 held on Wednesday, May 08, 2024 in the RM Council Chambers located at 602 Main Street in Moosomin, Saskatchewan.

| | | |
|----------|------------------------------|-----------------|
| Present: | Reeve | Garry Bonkowski |
| | Councillor Division 1 | Ken Smith |
| | Councillor Division 2 | Jason McDougall |
| | Councillor Division 3 | Peter Currie |
| | Councillor Division 4 | Hal Garrett |
| | Councillor Division 5 | Ray Donald |
| | Councillor Division 6 | Gerald Flaman |
| | Chief Administrative Officer | Cheryl Barrett |

Reeve Bonkowski called the meeting to order at 7:57 am.

24-119 Violence Training *Smith:* That the Chief Administrative Officer complete online Workplace Violence and Harassment Training through Worksite Safety.ca and the \$34.95 fee be paid by the Municipality, further the CAO will evaluate whether it should be completed by the remaining staff.

CARRIED

24-120 Beaver Bounty *Smith:* That the Municipality rescind Motion 24-027 and that the Beaver Bounty be discontinued until such time as Council deems it necessary to re-establish a bounty.

CARRIED

24-121 Minutes *Currie:* That Council will dispense with the reading of minutes of the Regular Meeting of Council held on April 17, 2024 and Special Meeting of May 02, 2024; and approve them as distributed/printed.

CARRIED

24-122 Financial Statement *Garrett:* That the Statement of Financial Activities and Bank Reconciliation for April 2024 be accepted as presented.

CARRIED

24-123 Accounts for Approval *Donald:* That the list of Accounts for Approval, as attached to and forming part of these minutes, covering Direct Payroll Deposits, Electronic Funds Transfer Payment Numbers 485 to 494, Internet Bill Payments, and Conexus Credit Union Cheque Numbers 001428 to 001435, in the amount of \$66,400.98 be approved for payment.

CARRIED

GAB
[Signature]

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- 24-124 Corres- *Garrett:* That the correspondence as listed on the
 pondence agenda, having been read and dealt with, be filed.

CARRIED

Delegation – Teresa Walker (Lower Souris Watershed) attended from 9:35 to 9:42 am to discuss the programs of the watershed.

- 24-125 Lower Souris *Flaman:* That the Municipality nominate Teresa
 Watershed Walker for the Lower Souris Watershed Board of
 Directors when nomination period opens in June 2024.

CARRIED

Delegation – Alvin Nixon and Lyndon Allison (National Citizens Inquiry) attended from 9:50 to 10:33 am to discuss the inquiry's findings.

- 24-126 Custom *Garrett:* That the Municipality hire Silver Dirtworks to
 Mowing complete custom mowing of the Municipality in 2024
 at a rate of \$185 per hour.

CARRIED

Councillor Garrett left the meeting at 10:50 am due to a conflict of interest in regards to the potential sale of SW 05-14-33-W1.

- 24-127 Potential Sale *Flaman:* That before any decision is made in regards
 SW5-14-33-W1 to the potential sale of SW 05-14-33-W1, for
 development into an acreage with a house, that the site
 is tested for any remaining gravel reserves and that an
 appraisal is completed to help determine a suitable
 selling price.

CARRIED

Councillor Garrett returned at 11:10 am.

- 24-128 Building *Currie:* That the Municipality appoint MuniCode as
 Official their Building Official provider and that the following
 Building Officials are appointed until April 30, 2025:
- | | |
|----------------|--------|
| Clayton Meier | BOL332 |
| Ryan Thiessen | BOL555 |
| Travis Elkin | BOL580 |
| Shenah Cartier | BOL622 |
| Clint Vargo | BOL798 |
| Kelsey Rebryna | BOL818 |

CARRIED

- 24-129 Development *Bonkowski:* That Development Permit 2024-01 be
 Permit 2024-01 acknowledged as approved by Development Officer
 Barrett for the placement of a house on
 SW 13-13-33-W1.

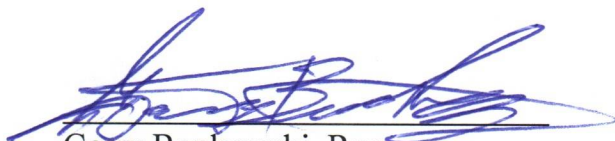
CARRIED

GAB
lsb


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- | | | | |
|--------|---------------------------|---|-----------------|
| 24-130 | Policy Manual | <i>Smith:</i> That the Municipality adopt the updated Policy Manual as presented by the Chief Administrative Officer. The policies contained within the manual are a management tool and provide direction to Council, Administration and Public Works. | CARRIED |
| 24-131 | SK 4-H Donation | <i>McDougall:</i> That the Municipality donate \$100 to Saskatchewan 4-H Foundation. | DEFEATED |
| 24-132 | Farm & Food Care Donation | <i>Bonkowski:</i> That the Municipality purchase a membership in Farm & Food Care Saskatchewan as an affiliate member in the amount of \$1,000. | DEFEATED |
| 24-133 | Whitewood 4-H | <i>Flaman:</i> That the Municipality support the local 4-H program with a \$100 donation to the Whitewood 4-H Regional Show and Sale to be held in Whitewood on July 3 and 4, 2024. | CARRIED |
| 24-134 | Special Occasion Permit | <i>Smith:</i> That the Municipality approve a Special Occasions Permit for the wedding of Joelle Garvey and Dalton Reid, to be held at SE 09-13-33-W1 on Saturday, June 22, 2024 between the hours of 6:30 pm and 2:30 am. | CARRIED |
| 24-135 | Adjourn | <i>Smith:</i> That this meeting be adjourned at 12:30 pm. | CARRIED |

Adopted this 13th day of June, 2024



Garry Bonkowski, Reeve



Cheryl Barrett, Chief Administrative Officer

Bank Code - AP - ACCOUNTS PAY.

COMPUTER CHEQUE

| Payment # | Date | Vendor Name | Invoice # | Reference | Invoice Amount | Payment Amount |
|------------------------|------------|----------------------------|-------------|--------------------------------------|----------------|----------------|
| 1428 | 2024-04-30 | David Osborne | 2024 Vision | Vision Claim | 149.00 | 149.00 |
| 1429 | 2024-05-08 | Acklands-Grainger Inc | 9092253831 | Cylinder Rental April 2024 - April 2 | 200.91 | 200.91 |
| 1430 | 2024-05-08 | Cal's Lock & Key Service | 176 | Change Locks at Shop | 266.55 | 266.55 |
| 1431 | 2024-05-08 | Dudley & Company LLP | 40909 | 2023 Audit | 8,325.00 | 8,325.00 |
| 1432 | 2024-05-08 | Jeannot Electric Ltd | 10141 | Red Jacket Well | 152.93 | 152.93 |
| 1433 | 2024-05-08 | Lower Souris Watershed | 2024-15 | 2024 Annual Levy | 1,250.00 | 1,250.00 |
| 1434 | 2024-05-08 | King's Printer | Issued | Minister of Finance | | |
| | | 250545 | | 2024 Assessment Roll Ad | 30.00 | 30.00 |
| 1435 | 2024-05-08 | Jay's Transportation Group | 28134650-01 | Finning Freight | 98.02 | 98.02 |
| Total Computer Cheque: | | | | | | 10,472.41 |

ONLINE BANKING

| Payment # | Date | Vendor Name | Invoice # | Reference | Invoice Amount | Payment Amount |
|-----------------------|------------|------------------------|-----------------|---------------------------------|----------------|----------------|
| 202404MC | 2024-04-30 | Collabria | April 2024 | SARM Conv & Flowers for outside | 3,232.87 | 3,232.87 |
| 202404MEPP | 2024-04-30 | MEPP | April 2024 | April 2024 PP 07 & 08 | 5,631.70 | |
| | | | April 2024Final | PP 09 Osborne & Selby Final | 1,056.44 | 6,688.14 |
| 202404School | 2024-04-30 | South East Cornerstone | April 2024 | April 2024 Remittance | 675.00 | 675.00 |
| 202404Source | 2024-04-30 | Canada Revenue Agency | April 2024 | Apr 2024 PP 07-08 Source Ded RI | 11,751.02 | 11,751.02 |
| Total Online Banking: | | | | | | 22,347.03 |

AUTOMATIC WITHDRAWAL

| Payment # | Date | Vendor Name | Invoice # | Reference | Invoice Amount | Payment Amount |
|-----------------------------|------------|-------------|-----------------|--------------------------------|----------------|----------------|
| 202405Energy | 2024-05-08 | Sask Energy | Feb08-Mar08/-01 | Mar 08 - Apr 09 Heat for Shop | 756.85 | 756.85 |
| 202405Phone | 2024-05-08 | SaskTel | Apr 19-2024 | April19-2024 Shop Internet | 56.50 | |
| | | | April 2024 | April 2024 Foreman Cell | 91.58 | 148.08 |
| 202405Power | 2024-05-08 | SaskPower | 333900566257 | Old Shop (517 3rd Ave) Power | 51.98 | |
| | | | 340500555592 | King Street Power | 65.24 | |
| | | | 69900902435 | New Shop (524 3rd Ave) Power | 450.57 | |
| | | | 69900903471 | Jacobi Well NE 1-13-33-1 Power | 139.01 | 706.80 |
| Total Automatic Withdrawal: | | | | | | 1,611.73 |

PROPOSED PAYMENTS

| Payment # | Vendor Name | Reference | Invoice Amount | Payment Amount |
|-----------|--------------------------------------|--------------------------------|----------------|----------------|
| PP - 485 | Borderland Co-Operative Ltd (EFT) | | | |
| | 137354 | Locks for shops & smoke X | 144.82 | 144.82 |
| PP - 486 | Canadian Pacific Railway (EFT) | | | |
| | 11157338 | Signalized Crossing Contract | 403.50 | 403.50 |
| PP - 487 | Davidson Truck and Tractor Ltd (EFT) | | | |
| | 53579 | 2" LED Clearance Amber Light | 14.16 | 14.16 |
| PP - 488 | Denray Tire Ltd (EFT) | | | |
| | 67992 | Tire Repair on Pete | 78.81 | 78.81 |
| PP - 489 | Highway 1 Ag Supply Ltd (EFT) | | | |
| | 3594 | Shop Supplies & End Dump Repai | 1,132.85 | 1,132.85 |
| PP - 490 | KG's Auto Glass (EFT) | | | |
| | 17889 | LH Glass in Door | 853.57 | 853.57 |

PROPOSED PAYMENTS

| Payment # | Vendor Name | Invoice # | Reference | Invoice Amount | Payment Amount |
|--------------------------|----------------------------------|-----------|----------------------------------|----------------|----------------|
| PP - 491 | Langbank Co-op Assoc. Ltd. (EFT) | | | | |
| | April 2024 | | April Fuel | 14,629.51 | 14,629.51 |
| PP - 492 | SiteDocs Safety ULC | | | | |
| | SD-CB-20562 | | SiteDocs Annual Subscrip & Imple | 2,252.25 | 2,252.25 |
| PP - 493 | Supreme Office Products (EFT) | | | | |
| | 66152458 | | Chairmats (3) | 282.79 | |
| | 66168117 | | 58X Printer Cartridge | 355.19 | 637.98 |
| PP - 494 | The World Spectator (EFT) | | | | |
| | 188694 | | 2024 Notice of Assessment Roll | 163.80 | |
| | 189014 | | Admin Profession Week Ad | 84.00 | |
| | 189035 | | Maintenance Operator Ad | 351.75 | 599.55 |
| Total Proposed Payments: | | | | | 20,747.00 |

Total AP: 55,178.17

Certified Correct This 08th day of May 2024


Cheryl Barrett - Chief Administrative Officer

CAO { Pay Period 11,222.81
09
\$ 66,400.98

Cheque Reconciliation Report

For Period End Dates: 14Apr2024 to 07May2024

| Entry Type | Employee | Department | Pay Group | Run No. | Period End Date | Cheque or Voucher # | Cheque Date | Amount | Status |
|------------|----------|------------|-----------|---------|-----------------|---------------------|-------------|---------|--------|
| Deposit | 612001 | 530 | 530 | 09 | 27Apr2024 | 2408 | 26Apr2024 | 2870.94 | Open |
| Deposit | 135001 | 530 | 530 | 09 | 27Apr2024 | 2409 | 26Apr2024 | 564.14 | Open |
| Deposit | 227001 | 510 | 510 | 09 | 27Apr2024 | 2309 | 02May2024 | 2627.91 | Open |
| Deposit | 234001 | 530 | 530 | 09 | 27Apr2024 | 2409 | 02May2024 | 1893.38 | Open |
| Deposit | 413001 | 530 | 530 | 09 | 27Apr2024 | 2410 | 02May2024 | 2060.15 | Open |
| Deposit | 526001 | 530 | 530 | 09 | 27Apr2024 | 2411 | 02May2024 | 1206.29 | Open |

Report Summary

| | |
|-----------------------|--------------|
| Outstanding Deposits: | 11222.81 (6) |
| Total: | 11222.81 (6) |