



## RM OF MARTIN NO 122

Minutes of the Regular Meeting of the Council of the Rural Municipality of Martin No 122 held on Wednesday, March 20, 2024 in the RM Council Chambers located at 602 Main Street in Moosomin, Saskatchewan.

Present:	Reeve	Garry Bonkowski
	Councillor Division 1	Ken Smith
	Councillor Division 2	Jason McDougall
	Councillor Division 3	Peter Currie
	Councillor Division 4	Hal Garrett
	Councillor Division 5	Ray Donald
	Councillor Division 6	Gerald Flaman
	Chief Administrative Officer	Cheryl Barrett

***Reeve Bonkowski called the meeting to order at 8:03 am. The meeting was a combination of electronic means and in person as Reeve Bonkowski attended via What'sApp.***

- |        |                       |   |                |
|--------|-----------------------|---|----------------|
| 24-075 | Minutes               | <i>Garrett:</i> That Council will dispense with the reading of minutes of the Regular Meeting of Council held on February 23, 2024 and Special Meeting of Council held on February 28, 2024 and approve them as distributed/printed.  | <b>CARRIED</b> |
| 24-076 | Financial Statement   | <i>Smith:</i> That the Statement of Financial Activities and Bank Reconciliation for February 2024 be accepted as presented.  | <b>CARRIED</b> |
| 24-077 | Accounts for Approval | <i>Garrett:</i> That the list of Accounts for Approval, as attached to and forming part of these minutes, covering Direct Payroll Deposits, Electronic Funds Transfer Payment Numbers 463 to 472, Internet Bill Payments, Conexus Credit Union Cheque Numbers 001419 to 001425, in the amount of \$73,589.14 be approved for payment. | <b>CARRIED</b> |
| 24-078 | In-Camera Discussion  | <i>Bonkowski:</i> That Council close the meeting to the public for the purpose of discussing employee matters, as per Part III Section 16(1)(b) of <i>The Local Authority Freedom of Information and Protection of Privacy Act</i> from 10:50 to 11:30 am.  | <b>CARRIED</b> |

*[Handwritten signatures]*

- 24-079 Resume Meeting *Bonkowski:* That the Council resume the Regular Meeting at 11:30 am. **CARRIED**
- 24-080 Written Reprimand *Bonkowski:* That the Council instruct the Chief Administrative Officer to give a Written Reprimand to Employee #135001 for failure to show up to work and for not advising the Foreman of the absence. **CARRIED**
- 24-081 Oral Reprimand *Garrett:* That the Council instruct the Chief Administrative Officer to give a Oral Reprimand to Employee #526001 for failure to answer a question when it was asked of him/her. **CARRIED**
- 24-082 Oral Reprimand *Smith:* That the Council instruct the Chief Administrative Officer to give a Oral Reprimand to Employee #234001 for removal of Municipal property without permission. **CARRIED**
- 24-083 Human Resource Committee *Garrett:* That the Council appoint the following to the Human Resource Committee effective immediately until after the first meeting of Council following the November 2024 Election:  
Chief Administrative Officer Barrett  
Division 2 Councillor McDougall  
Division 1 Councillor Smith  
Alternate Division 4 Councillor Garrett **CARRIED**
- 24-083 Request for Assistance *Garrett:* That the Council instruct the Chief Administrative Officer to complete a Request for Assistance through Water Security Agency for the damage to Range Road 1331.8 that was caused by ratepayer drainage from the North ½ of 12-14-33-W1. **CARRIED**
- 24-084 Correspondence *Currie:* That the correspondence as listed on the agenda, having been read and dealt with, be filed. **CARRIED**
- 24-085 Audited Financial Stmt *Donald:* That the 2023 Audited Financial Statements, as prepared by Dudley & Company LLP, attached to and forming part of these Minutes, be accepted as presented by the Chief Administrative Officer. A Summary of the 2023 Audited Financial Statements will be mailed to ratepayers with the 2024 Tax Notices. **CARRIED**

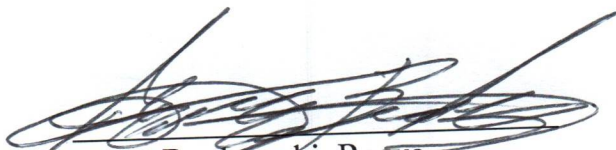


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- 24-086 Donation Request *Currie:* That the Municipality donate \$25 to the Moosomin and District Horticulture and Homecraft Society for their 2024 Annual Fair Special Book.  
**DEFEATED**
- 24-087 Donation Request *Flaman:* That the Municipality purchase a \$100 membership to support Agriculture in the Classroom.  
**DEFEATED**
- 24-088 2024 Budget *Smith:* That the 2024 Budget, attached to and forming part of these Minutes, be adopted as presented by the Chief Administrative Officer.  
**CARRIED**
- 24-089 2024 Mill Rate *McDougall:* That the 2024 Mill Rate remain at 11.0 Mills; that the Minimum Tax remain unchanged at \$50 for all classifications; and that the 2024 Mill Rate Factors remain unchanged as follows:
- |                   |       |
|-------------------|-------|
| Agricultural Land | 0.50  |
| Residential       | 0.71  |
| Commercial        | 1.635 |
- CARRIED**
- 24-090 Adjourn *Smith:* That this meeting be adjourned at 12:40 pm.  
**CARRIED**

Adopted this <sup>17</sup>~~18~~<sup>th</sup> day of April, 2024



Garry Bonkowski, Reeve



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Cheryl Barrett, Chief Administrative Officer

Account # / Description	Last Year Budget	Last Year Actual	Approved Budget	Change Over Last Year	% Change
<b>TAXES</b>					
410-110-100 - General Municipal Levy	1,696,360	1,693,221	1,693,220	(1)	
410-120-100 - Abatements and Adjustments		(82)		82	
410-130-100 - Discount on Municipal Tax - Property	(40,000)	(41,434)	(42,000)	(566)	1.37
410-200-100 - Potash Tax Share	175,920	185,969	175,000	(10,969)	5.90-
410-400-210 - Penalty on Mun Taxes Arrears - Property	1,000	743	500	(243)	32.71-
<b>Total TAXES:</b>	<b>1,833,280</b>	<b>1,838,417</b>	<b>1,826,720</b>	<b>(11,697)</b>	
<b>FEES AND CHARGES</b>					
420-100-100 - F&C - Custom Work	2,850	75	1,000	925	###.##
420-100-110 - F&C - Custom Work - Snow Removal	200		200	200	100.00-
420-100-120 - F&C - Custom Work - Dust Control	9,360	12,218	12,220	2	0.02
420-200-300 - F&C - Sale of R.M. Maps	600	765	600	(165)	21.57-
420-200-500 - F&C - Sale of Supplies - Culverts	2,000	8,423	2,000	(6,423)	76.26-
420-200-900 - F&C - Road Lease	120	120	120		
420-200-910 - F&C - Other Fees & Charges #2		845		(845)	
420-400-300 - F&C - Fire Fees	1,000	4,109	1,000	(3,109)	75.66-
420-710-100 - F&C - Overweight Permits	200		200	200	100.00-
420-710-110 - F&C - Building Permit	3,000				
420-800-100 - F&C - Tax Certificate	400	360	200	(160)	44.44-
430-100-100 - M&D - Road Maintenance Fees	3,000	4,271	1,000	(3,271)	76.59-
<b>Total FEES AND CHARGES:</b>	<b>22,730</b>	<b>31,186</b>	<b>18,540</b>	<b>(12,646)</b>	
<b>UNCONDITIONAL</b>					
450-110-100 - Unconditional - (Revenue Sharing)	165,450	200,708	242,000	41,292	20.57
<b>Total UNCONDITIONAL:</b>	<b>165,450</b>	<b>200,708</b>	<b>242,000</b>	<b>41,292</b>	
<b>CONDITIONAL GRANTS</b>					
450-200-060 - Conditional - Federal - Gas Tax	17,860	19,479	18,560	(919)	4.72-
450-300-100 - Conditional - Prov-Infrastructure - CTP	34,960	47,511	35,000	(12,511)	26.33-
450-355-100 - Conditional - Prov - Beaver Control		255		(255)	
450-400-050 - Conditional - Moosomin Regional Park	6,000	6,000	6,000		
450-410-100 - Conditional - Local - Pest Control	3,410	3,691	3,690	(1)	0.03-
<b>Total CONDITIONAL GRANTS:</b>	<b>62,230</b>	<b>76,936</b>	<b>63,250</b>	<b>(13,686)</b>	
<b>GRANTS IN LIEU OF TAXES</b>					
450-650-100 - GIL - Prov - Sask Tel	410	408	410	2	0.49

Account # / Description	Last Year Budget	Last Year Actual	Approved Budget	Change Over Last Year	% Change
450-660-100 - GIL - Prov - Wildlife	1,380	1,382	1,380	(2)	0.14-
450-730-100 - GIL - Local - Treaty Land	2,710	2,713	2,500	(213)	7.85-
460-120-200 - CA - Sale of Equipment		(1,200)		1,200	
460-220-500 - TS - Sale of Machinery/Eqmt - Gain/Loss		34,018		(34,018)	
<b>Total GRANTS IN LIEU OF TAXES:</b>	<b>4,500</b>	<b>37,321</b>	<b>4,290</b>	<b>(33,031)</b>	
<b>LAND SALES</b>					
<b>INVESTMENT INCOME AND COMMISSIONS</b>					
470-100-100 - Interest Revenue	70,000	116,759	100,000	(16,759)	14.35-
470-100-120 - Interest Revenue Joint Gravel	5,700	2,612	5,700	3,088	118.22
470-120-100 - Dividends Revenue	1,400	1,006	1,010	4	0.40
470-130-100 - Commission Revenue	290	260	300	40	15.38
470-140-100 - Royalty Revenue	5,500	8,000	5,500	(2,500)	31.25-
<b>Total INVESTMENT INCOME AND COMMISSIONS:</b>	<b>82,890</b>	<b>128,637</b>	<b>112,510</b>	<b>(16,127)</b>	
<b>OTHER REVENUES</b>					
480-120-100 - Joint Gravel - Lease/Rent Income	11,340	5,671	5,700	29	0.51
480-120-120 - Joint Gravel - Royalties	4,520	4,745	2,000	(2,745)	57.85-
480-190-100 - Other Revenue	25,230	135,375	25,000	(110,375)	81.53-
<b>Total OTHER REVENUES:</b>	<b>41,090</b>	<b>145,791</b>	<b>32,700</b>	<b>(113,091)</b>	
<b>INTERNAL TRANSFERS</b>					
490-100-100 - Transfer from Reserves	75,000		200,000	200,000	100.00-
<b>Total INTERNAL TRANSFERS:</b>	<b>75,000</b>		<b>200,000</b>	<b>200,000</b>	
<b>Revenue Totals:</b>	<b>2,287,170</b>	<b>2,458,996</b>	<b>2,500,010</b>	<b>41,014</b>	
<b>GENERAL GOV'T. SERVICE</b>					
<b>GG - WAGES</b>					
510-110-110 - GG - Council - Indemnity	21,000	21,500	21,500		
510-110-140 - GG - Council - Indemnity Committee	5,000	6,500	6,500		
510-110-230 - GG - Salaries - Administrator	103,000	105,394	110,000	4,606	4.37
<b>Total GG - WAGES:</b>	<b>129,000</b>	<b>133,394</b>	<b>138,000</b>	<b>4,606</b>	
<b>GG - BENEFITS</b>					
510-120-110 - GG - Council - Payroll Benefits	1,540	1,466	1,500	34	2.32
510-120-111 - GG - Council - Benefits - Workers Comp	900	795	880	85	10.69

Account # / Description	Last Year Budget	Last Year Actual	Approved Budget	Change Over Last Year	% Change
510-130-230 - GG - Benefits - Administrator	1,550	1,549	1,650	101	6.52
510-130-231 - GG - Benefits - CPP	3,760	3,755	3,800	45	1.20
510-130-232 - GG - Benefits - EI	1,410	1,166	1,500	334	28.64
510-130-233 - GG - Benefits - MEPP	10,960	9,260	10,960	1,700	18.36
510-130-234 - GG - Benefits - Worker Compensation	1,000	1,125	1,200	75	6.67
510-130-235 - GG - Benefits - Health/Dental/Vision	2,850	2,850	3,310	460	16.14
510-130-236 - GG - Benefits - LTD & ST	780	771	900	129	16.73
510-130-237 - GG - Benefits - Group Life	420	423	400	(23)	5.44-
510-130-238 - GG - Phone Allowance	300	300	300		
<b>GG - PROF/CONTRACT SERVICES</b>	<b>25,470</b>	<b>23,460</b>	<b>26,400</b>	<b>2,940</b>	
510-200-110 - GG - Cont. - Legal & HR Consulting	1,000	24,018	10,000	(14,018)	58.36-
510-200-130 - GG - Cont. - Audit/Accounting	7,500	7,620	8,260	640	8.40
510-200-140 - GG - Cont - Audit/Acct Joint Gravel	650	318	600	282	88.68
510-200-150 - GG - Cont. - Assessment - SAMA	10,000	9,718	10,000	282	2.90
510-200-170 - GG - Cont. - Advertising	1,400	1,893	2,000	107	5.65
510-200-200 - GG - Cont. - Printing RM Maps	1,400		1,400	1,400	100.00-
510-210-120 - GG - Council - Meeting/Travel/Meals	2,500	3,622	4,000	378	10.44
510-210-140 - GG - Council - Committee/Travel/Meals	2,000	2,505	2,500	(5)	0.20-
510-210-150 - GG - Council - Convention/Travel/Meals	10,000	15,239	20,000	4,761	31.24
510-210-170 - GG - Admin. - Training, Travel & Conv.	1,500	327	1,500	1,173	358.72
510-220-100 - GG - Cont. - Office Caretaking	3,000	36	3,000	2,964	###.##
510-230-100 - GG - Cont. - Insurance - General & Bond	27,840	17,043	17,510	467	2.74
510-260-150 - GG - Cont. - Elections	3,600	3,890	4,000	110	2.83
510-280-100 - GG - Cont. - Office Equipment	1,580	300	3,000	2,700	900.00
510-280-150 - GG - Cont. - Credit/Debit Processing Fee	6,730	9,823	10,000	177	1.80
510-290-100 - GG - Cont. - Bank Charges	5,000	4,572	5,000	428	9.36
510-290-120 - GG - Cont - Bank Charges Joint Gravel	360	529	360	(169)	31.95-
<b>GG - UTILITIES</b>	<b>86,060</b>	<b>101,459</b>	<b>103,130</b>	<b>1,671</b>	
510-300-110 - GG - Utility - Heat	1,000	925	1,000	75	8.11
510-300-120 - GG - Utility - Power	3,000	2,537	3,000	463	18.25
510-300-130 - GG - Utility - Water	400	400	400		
510-300-140 - GG - Utility - Telephone	2,600	2,463	2,600	137	5.56
<b>GG - MAINTENANCE MATERIALS AND SUPPLIES</b>	<b>7,000</b>	<b>6,325</b>	<b>7,000</b>	<b>675</b>	
510-400-110 - GG - Maint. - Postage	2,500	1,458	2,000	542	37.17
<b>Total GG - BENEFITS:</b>					
<b>Total GG - PROF/CONTRACT SERVICES:</b>					
<b>Total GG - UTILITIES:</b>					

Account # / Description	Last Year Budget	Last Year Actual	Approved Budget	Change Over Last Year	% Change
510-410-140 - GG - Maint. - Office Supplies&Stationery	3,000	2,569	3,580	1,011	39.35
510-410-160 - GG - Maint. - Other #1	150	150	150		
510-410-180 - GG - Maint. - Suppers/Rate/Xmas	1,500	83	1,500	1,417	###.##
510-420-100 - GG - Maint. - Janitor Supplies	400	2,725	3,000	275	10.09
510-480-100 - GG - Maint. - Long Service Awards	400		1,150	1,150	100.00-
510-490-100 - GG - Maint. - Office Repairs & Maint.	1,000	631	5,000	4,369	692.39
510-490-150 - GG - Maintenance - SMHC	6,560	9,056	6,600	(2,456)	27.12-
Total GG - MAINTENANCE MATERIALS AND SUPPLIES:	15,510	16,672	22,980	6,308	
<b>GG - GRANTS AND CONTRIBUTIONS</b>					
510-500-110 - GG - Grants and Contributions	500	200	500	300	150.00
Total GG - GRANTS AND CONTRIBUTIONS:	500	200	500	300	
Total GENERAL GOVT. SERVICE:	263,540	281,510	298,010	16,500	
<b>GG - AMORTIZATION</b>					
<b>GG - CAPITAL EXPENDITURES</b>					
510-600-200 - GG - Amort - Land Improv - Joint Gravel		(858)		858	
Total GG - CAPITAL EXPENDITURES:		(858)		858	
<b>GG - INTEREST</b>					
<b>GG - ALLOWANCE FOR UNCOLLECTIBLES</b>					
<b>GG - OTHER</b>					
510-900-101 - GG - Joint Gravel Dividend	10,000	8,000	10,000	2,000	25.00
510-900-110 - GG - Other	500	452	500	48	10.62
Total GG - OTHER:	10,500	8,452	10,500	2,048	
Total GG - AMORTIZATION:	10,500	7,594	10,500	2,906	
<b>POLICE PROTECTION</b>					
<b>PS - POLICE - WAGES AND BENEFITS</b>					
<b>PS - POLICE - PROF/CONTRACT SERVICES</b>					
520-210-100 - PS - Police - Justice Requisition	14,300	14,604	15,000	396	2.71
Total PS - POLICE - PROF/CONTRACT SERVICES:	14,300	14,604	15,000	396	
<b>PS - POLICE - UTILITIES</b>					
<b>PS - POLICE - MAINT. MAT. AND SUPPLIES</b>					
<b>PS - POLICE - GRANTS AND CONTRIBUTIONS</b>					
Total POLICE PROTECTION:	14,300	14,604	15,000	396	
<b>PS - POLICE - AMORTIZATION</b>					
<b>PS - POLICE - CAPITAL EXPENDITURES</b>					
<b>PS - POLICE - INTEREST</b>					

Report Date  
 2024-04-16 11:17 AM

Account # / Description	Last Year Budget	Last Year Actual	Approved Budget	Change Over Last Year	% Change
<b>PS - POLICE - OTHER</b>					
520-910-110 - PS - Police - Crime Stopper & Other	200	200	200		
Total PS - POLICE - OTHER:	200	200	200		
Total PS - POLICE - AMORTIZATION:	200	200	200		
<b>FIRE PROTECTION</b>					
<b>PS - FIRE - WAGES</b>					
<b>PS - FIRE - BENEFITS</b>					
<b>PS - FIRE - PROF/CONTRACT SERVICES</b>					
525-210-110 - PS - Fire - Contracted Services	450	444	510	66	14.86
Total PS - FIRE - PROF/CONTRACT SERVICES:	450	444	510	66	14.86
<b>PS - FIRE - UTILITIES</b>					
<b>PS - FIRE - MAINT. MAT. AND SUPPLIES</b>					
<b>PS - FIRE - GRANTS AND CONTRIBUTIONS</b>					
525-520-110 - PS - Fire - Grants and Contributions	25,000	14,338	25,000	10,662	74.36
Total PS - FIRE - GRANTS AND CONTRIBUTIONS:	25,000	14,338	25,000	10,662	74.36
Total FIRE PROTECTION:	25,450	14,782	25,510	10,728	
<b>PS - FIRE - AMORTIZATION</b>					
<b>PS - FIRE - CAPITAL EXPENDITURES</b>					
<b>PS - FIRE - INTEREST</b>					
<b>PS - FIRE - ALLOWANCE FOR UNCOLLECTIBLES</b>					
<b>PS - FIRE - OTHER</b>					
<b>MAINTENANCE</b>					
<b>TS - MAINT. - WAGES</b>					
530-110-110 - TS - Maint. - Council - Indemnity	22,200	21,175	22,000	825	3.90
530-110-130 - TS - Maint. - Salaries - Labourers	387,000	334,236	421,000	86,764	25.96
Total TS - MAINT. - WAGES:	409,200	355,411	443,000	87,589	
<b>TS - MAINT. - BENEFITS</b>					
530-120-123 - TS - Maint. - Benefits - MEPP	30,000	31,345	38,000	6,655	21.23
530-120-124 - TS - Maint. - Benefits - Worker's Comp	3,380	4,398	5,400	1,002	22.78
530-120-125 - TS - Maint - Benefits-Hlth/Dental/Vision	12,180	11,354	16,520	5,166	45.50
530-120-126 - TS - Maint. - Benefits - LTD & STD	6,190	5,694	7,450	1,756	30.84
530-120-128 - TS - Maint - Benefits - Phone Allowance	900	969	1,200	231	23.84
530-120-129 - TS - Maint - Benefits - Clothing Allow	2,000	2,116	2,500	384	18.15
530-130-130 - TS - Maint. - Benefits - Labourers	5,970	5,962	5,300	(662)	11.10-
530-130-231 - TS - Maint - Benefits - CPP	16,000	17,031	20,300	3,269	19.19
530-130-232 - TS - Maint - Benefits - EI	6,000	5,416	7,500	2,084	38.48



Account # / Description	Last Year Budget	Last Year Actual	Approved Budget	Change Over Last Year	% Change
<b>TS - MAINT. - PROF/CONTRACT SERVICES</b>					
530-210-100 - TS - Maint. - Contract - Dust Control	82,620	84,285	104,170	19,885	
530-210-120 - TS - Maint. - Contract - Subcontractors	30,000	22,425	30,000	7,575	33.78
530-260-100 - TS - Maint. - Insurance/Vehicle Reg.	50,000	23,502	50,000	26,498	112.75
Total TS - MAINT. - BENEFITS:	12,000	11,924	14,000	2,076	17.41
92,000	57,851	94,000	36,149		
<b>TS - MAINT. - UTILITIES</b>					
530-300-110 - TS - Maint. - Utility - Heat	7,000	6,069	8,000	1,931	31.82
530-300-120 - TS - Maint. - Utility - Power	5,500	5,261	6,000	739	14.05
530-300-130 - TS - Maint. - Utility - Water	1,720	1,720	2,000	280	16.28
530-300-140 - TS - Maint. - Utility - Telephone	1,200	1,052	1,300	248	23.57
530-300-150 - TS - Maint. - Utility - Internet	650	647	700	53	8.19
Total TS - MAINT. - PROF/CONTRACT SERVICES:	16,070	14,749	18,000	3,251	
<b>TS - MAINT. - MATERIALS AND SUPPLIES</b>					
530-400-160 - TS - Maint.- Building (Shop) Repairs	2,000	1,091	2,000	909	83.32
530-410-120 - TS - Maint. - Shop Supplies	8,000	5,350	8,000	2,650	49.53
530-410-130 - TS - Maint. - Small Tools	4,500	7,238	7,000	(238)	3.29-
530-420-100 - TS - Vehicle/Equip. Repair/Parts/Tools	15,000	9,756	15,000	5,244	53.75
530-420-101 - TS - Maint. - 150M AWD 2023 Grader James	10,000	(8,502)	15,000	23,502	276.43-
530-420-102 - TS - Maint. - 140M AWD 2018 Grader Dave	20,000	32,538	20,000	(12,538)	38.53-
530-420-103 - TS - Maint. - 2007 Chev. 1/2 Ton 4x4	3,500	289	1,500	1,211	419.03
530-420-104 - TS - Maint - NH 7210 Tractor - 2021	2,000	(11,647)	1,000	12,647	108.59-
530-420-105 - TS - Maint. - Mowers	10,000	9,147	10,000	853	9.33
530-420-106 - TS - Maint. - Rockpicker/Mulcher	500	931	900	(31)	3.33-
530-420-109 - TS - Maint. - 2014 Dodge Ram 3500 1-Ton	10,000	7,326		(7,326)	
530-420-110 - TS - Maint. - 2009 Peterbuilt Truck	15,000	(7,713)	23,000	30,713	398.20-
530-420-111 - TS - Maint. - JD 544K Loader - 2012	2,000	987	2,000	1,013	102.63
530-420-112 - TS - Maint. - Roller Packer - 2009	500	1,767	2,000	233	13.19
530-420-113 - TS - Maint. - Bobcat - 2011	500	1,944	2,000	56	2.88
530-420-114 - TS - Maint. - Gravel Tridem Trailer	7,000	6,458	10,000	3,542	54.85
530-420-116 - TS - Maint. - Tractor Case IH 170 - 2013	3,000	(6,632)	4,000	10,632	160.31-
530-420-117 - TS - Maint - '98 Mack	5,000	3,539	10,000	6,461	182.57
530-420-118 - TS - Maint. - End Dump Gravel Trailer	5,000	1,683	5,000	3,317	197.09
530-420-120 - TS - Maint. - JD770CH Grader	5,000	12,674	10,000	(2,674)	21.10-
530-420-121 - TS - Maint - Ford F350 Crew Cab	6,000	708	10,000	9,292	###.##
530-420-130 - TS - Maint. - Other		318	680	362	113.84
530-425-110 - TS - Maint. - Fuel - Graders	100,000	67,357	100,000	32,643	48.46
530-425-111 - TS - Maint. - Fuel - Gravel Hauler	30,000	11,956	30,000	18,044	150.92

Account # / Description	Last Year Budget	Last Year Actual	Approved Budget	Change Over Last Year	% Change
530-425-112 - TS - Maint. - Fuel - Service Trucks	12,000	9,095	12,000	2,905	31.94
530-425-113 - TS - Maint. - Fuel - Tractors/Mower	25,000	19,668	30,000	10,332	52.53
530-430-120 - TS - Maint. - Machine - Blades	15,000	16,449	15,000	(1,449)	8.81-
530-430-140 - TS - Maint - Train, Mileage, Meals, Medical	1,000		2,000	2,000	100.00-
530-440-120 - TS - Maint. - Gravel/Sand - Crushing	250,000	(93,630)	50,000	143,630	153.40-
530-440-130 - TS - Maint - Gravel/Sand Royalty/Purchas	200,000	144,968	50,000	(94,968)	65.51-
530-450-100 - TS - Maint. - Culverts/Drainage	10,000	17,181	30,000	12,819	74.61
530-460-100 - TS - Maint. - Asphalt/Surfacing Material	40,000		50,000	50,000	100.00-
530-470-100 - TS - Maint. - Road/Street Signs	15,000	13,106	5,000	(8,106)	61.85-
530-480-100 - TS - Maint. - CP Rail Signalized Cross	3,920	4,476	5,000	524	11.71
530-490-120 - TS - Maint. - Bridge Maint.	10,000		50,000	50,000	100.00-
<b>Total TS - MAINT. - MATERIALS AND SUPPLIES:</b>	<b>841,420</b>	<b>279,876</b>	<b>588,080</b>	<b>308,204</b>	
<b>TS - MAINT. - GRANTS AND CONTRIBUTIONS</b>					
<b>Total MAINTENANCE:</b>	<b>1,441,310</b>	<b>792,172</b>	<b>1,247,250</b>	<b>455,078</b>	
<b>TS - MAINT. AMORTIZATION</b>					
<b>TS - MAINT. - CAPITAL EXPENDITURES</b>					
530-600-130 - TS - Purchase of Cap Assets - Mach			400,000	400,000	100.00-
530-600-140 - TS - Purchase of Cap Assets - Equipment	50,000				
530-600-199 - TS - Maint. - Amort - Land Improvements		220		(220)	
530-600-299 - TS - Maint. - Amort - Bldgs/Impr&Eng Str		24,314		(24,314)	
530-600-399 - TS - Maint. - Amort - Machinery & Eqmt		138,733		(138,733)	
530-600-499 - TS - Maint. - Amort - Vehicles		12,418		(12,418)	
530-600-799 - TS - Maint - Amort - Joint Gravel - Impr		1,716		(1,716)	
<b>Total TS - MAINT. - CAPITAL EXPENDITURES:</b>	<b>50,000</b>	<b>177,401</b>	<b>400,000</b>	<b>222,599</b>	
<b>TS - MAINT. - INTEREST</b>					
530-700-110 - TS - Maint. - Interest	20		20	20	100.00-
<b>Total TS - MAINT. - INTEREST:</b>	<b>20</b>		<b>20</b>	<b>20</b>	
<b>TS - MAINT.-ALLOWANCE FOR UNCOLLECTIBLES</b>					
<b>TS - MAINT. - OTHER</b>					
530-900-110 - TS - Maint. - Other	80,000	80	80,000	79,920	###.##
<b>Total TS - MAINT. - OTHER:</b>	<b>80,000</b>	<b>80</b>	<b>80,000</b>	<b>79,920</b>	
<b>Total TS - MAINT. AMORTIZATION:</b>	<b>130,020</b>	<b>177,481</b>	<b>480,020</b>	<b>302,539</b>	
<b>CONSTRUCTION</b>					
<b>TS - CONST. - WAGES</b>					
<b>TS - CONST. - BENEFITS</b>					
<b>TS - CONST. - PROF/CONTRACT SERVICES</b>					

Account # / Description	Last Year Budget	Last Year Actual	Approved Budget	Change Over Last Year	% Change
535-200-110 - TS - Const. - Engineering & Survey	5,000				
535-210-140 - TS - Const. - Contract - Other	100,000				
Total TS - CONST. - PROF/CONTRACT SERVICES:	105,000				
<b>TS - CONST. - UTILITIES</b>					
<b>TS - CONST. - MAINT. MAT. AND SUPPLIES</b>					
535-440-130 - TS - Const - Clay			20,000	20,000	100.00-
Total TS - CONST. - MAINT. MAT. AND SUPPLIES:			20,000	20,000	
<b>TS - CONST. - GRANTS AND CONTRIBUTIONS</b>					
Total CONSTRUCTION:	105,000		20,000	20,000	
<b>TS - CONST - AMORTIZATION</b>					
<b>TS - CONST. - CAPITAL EXPENDITURES</b>					
535-600-699 - TS - Const. - Amort - Infrastructure		261,167		(261,167)	
Total TS - CONST. - CAPITAL EXPENDITURES:		261,167		(261,167)	
<b>TS - CONST. - INTEREST</b>					
535-700-110 - TS - Const. - Interest	9,000	7,024	7,000	(24)	0.34-
Total TS - CONST. - INTEREST:	9,000	7,024	7,000	(24)	
<b>TS - CONST-ALLOWANCE FOR UNCOLLECTIBLES</b>					
<b>TS - CONST. - OTHER</b>					
Total TS - CONST - AMORTIZATION:	9,000	268,191	7,000	(261,191)	
<b>SNOW REMOVAL</b>					
TS - SNOW REMOVAL - WAGES					
TS - SNOW REMOVAL - BENEFITS					
TS - SNOW REMOVAL - MAINT. MAT & SUPPLY					
<b>TS - SNOW REMOVAL - AMORTIZATION</b>					
TS - SNOW REMOVAL - CAPITAL EXPENDITURES					
TS - SNOW REMOVAL - INTEREST					
TS - SNOW REMOVAL - OTHER					
<b>ENVIRONMENT HEALTH SERVICES</b>					
<b>EH - WAGES &amp; BENEFITS</b>					
EH - PROF/CONTRACT SERVICES					
540-210-100 - EH - Cont. - Pest Control - Beaver	600	570	600	30	5.26
540-210-110 - EH - Cont. - Pest Control - Rat Inspect	8,000	13,663	10,000	(3,663)	26.81-
540-210-200 - EH - Cont. - Weed Control	500	550	2,000	1,450	263.64
Total EH - PROF/CONTRACT SERVICES:	9,100	14,783	12,600	(2,183)	
<b>EH - UTILITIES</b>					

Account # / Description	Last Year Budget	Last Year Actual	Approved Budget	Change Over Last Year	% Change
<b>EH - MAINT. MATERIAL AND SUPPLIES</b>					<b>###.##-</b>
540-420-100 - EH - Maint. - Pest Control Supplies	4,000	(170)	4,000	4,170	
Total EH - MAINT. MATERIAL AND SUPPLIES:	4,000	(170)	4,000	4,170	
<b>EH - GRANTS AND CONTRIBUTIONS</b>					
540-500-110 - EH - Grants and Contributions	2,600	2,600	2,600		
Total EH - GRANTS AND CONTRIBUTIONS:	2,600	2,600	2,600		
Total ENVIRONMENT HEALTH SERVICES:	15,700	17,213	19,200	1,987	
<b>EH&amp;W - AMORTIZATION</b>					
EH - CAPITAL EXPENDITURES					
EH - INTEREST					
EH - ALLOWANCE FOR UNCOLLECTIBLES					
EH - OTHER					
<b>PUBLIC HEALTH AND WELFARE SERVICES</b>					
H&W - WAGES & BENEFITS					
H&W - PROF/CONTRACT SERVICES					
H&W - UTILITIES					
H&W - MAINT. MATERIAL AND SUPPLIES					
H&W - GRANTS AND CONTRIBUTIONS	6,000	3,000	6,000	3,000	100.00
550-500-110 - H&W - Grants and Contributions		38,900		(38,900)	
550-570-100 - H&W - Grants Other		41,900		(35,900)	
Total H&W - GRANTS AND CONTRIBUTIONS:	6,000	41,900	6,000		
<b>H&amp;W - CAPITAL EXPENDITURES</b>					
H&W - INTEREST					
H&W - ALLOWANCE FOR UNCOLLECTIBLES					
H&W - OTHER					
Total PUBLIC HEALTH AND WELFARE SERVICES:	6,000	41,900	6,000	(35,900)	
<b>PLANNING AND DEVELOPMENT SERVICES</b>					
P&D - WAGES & BENEFITS					
P&D - PROF/CONTRACT SERVICES					
560-200-110 - P&D - Cont. - Planning Services	1,000	200	200		
560-200-111 - P&D - Cont. - Building Permits	3,000	1,100		(1,100)	
560-200-140 - P&D - Cont. - Agr Conservation Committee	500	690	700	10	1.45
560-240-100 - P&D - Cont. - Memberships/Subscriptions	10,660	10,655	10,660	5	0.05
Total P&D - PROF/CONTRACT SERVICES:	15,160	12,645	11,560	(1,085)	
P&D - UTILITIES					
P&D - MAINT. MATERIAL AND SUPPLIES					

Account # / Description	Last Year Budget	Last Year Actual	Approved Budget	Change Over Last Year	% Change
<b>P&amp;D - GRANTS AND CONTRIBUTIONS</b>					
560-500-110 - P&D - Grants and Contributions	100	100	100		
Total P&D - GRANTS AND CONTRIBUTIONS:	100	100	100		
Total PLANNING AND DEVELOPMENT SERVICES:	15,260	12,745	11,660	(1,085)	
<b>P&amp;D - AMORTIZATION</b>					
<b>P&amp;D - CAPITAL EXPENDITURES</b>					
<b>P&amp;D - INTEREST</b>					
<b>P&amp;D - ALLOWANCE FOR UNCOLLECTIBLES</b>					
<b>P&amp;D - OTHER</b>					
<b>RECREATION, CULTURAL EXPENDITURES</b>					
<b>R&amp;C - WAGES</b>					
<b>R&amp;C - BENEFITS</b>					
<b>R&amp;C - PROF/CONTRACT SERVICES</b>					
570-290-100 - R&C - Cont. - Library Requisition	4,040	4,264	4,400	136	3.19
Total R&C - PROF/CONTRACT SERVICES:	4,040	4,264	4,400	136	
<b>R&amp;C - UTILITIES</b>					
<b>R&amp;C - MAINT. MATERIAL AND SUPPLIES</b>					
570-500-110 - R&C - Grants and Contributions	3,600	3,600	4,600	1,000	27.78
570-500-130 - R&C - Grants - Library/Museum	500	500	500		
Total R&C - MAINT. MATERIAL AND SUPPLIES:	4,100	4,100	5,100	1,000	
Total RECREATION, CULTURAL EXPENDITURES:	8,140	8,364	9,500	1,136	
<b>R&amp;C - AMORTIZATION</b>					
<b>R&amp;C - CAPITAL EXPENDITURES</b>					
<b>R&amp;C - INTEREST</b>					
<b>R&amp;C - ALLOWANCE FOR UNCOLLECTIBLES</b>					
<b>R&amp;C - OTHER</b>					
<b>UTILITIES - WATER</b>					
<b>UT - WATER - WAGES &amp; BENEFITS</b>					
<b>UT - WATER - PROF/CONTRACT SERVICES</b>					
580-285-130 - UT - Water - Cont. Repairs - Wells		170	200	30	17.65
Total UT - WATER - PROF/CONTRACT SERVICES:		170	200	30	
<b>UT - WATER - UTILITY</b>					
580-300-120 - UT - Water - Power	2,000	1,612	2,000	388	24.07
Total UT - WATER - UTILITY:	2,000	1,612	2,000	388	
<b>UT - WATER - MAINT. MAT. AND SUPPLIES</b>					

Account # / Description	Last Year Budget	Last Year Actual	Approved Budget	Change Over Last Year	% Change
580-430-120 - UT - Water - Mats & Suppl - Public Well	500	26	500	474	###.##
Total UT - WATER - MAINT. MAT. AND SUPPLIES:	500	26	500	474	
<b>UT - WATER - GRANTS AND CONTRIBUTIONS</b>					
Total UTILITIES - WATER:	2,500	1,808	2,700	892	
<b>UT - WATER - AMORTIZATION</b>					
<b>UT - WATER - CAPITAL EXPENDITURES</b>					
<b>UT - WATER - INTEREST</b>					
<b>UT - WATER - ALLOWANCE FOR UNCOLLECTIBLE</b>					
<b>UT - WATER - OTHER</b>					
<b>UT - SEWER - WAGES &amp; BENEFITS</b>					
<b>UT - SEWER - PROF/CONTRACT SERVICES</b>					
<b>UT - SEWER - UTILITY</b>					
<b>UT - SEWER - MAINT. MAT. AND SUPPLIES</b>					
<b>UT - SEWER - GRANTS AND CONTRIBUTIONS</b>					
<b>UT - SEWER - AMORTIZATION</b>					
<b>UT - SEWER - CAPITAL EXPENDITURES</b>					
<b>UT - SEWER - INTEREST</b>					
<b>UT - SEWER - ALLOWANCE FOR UNCOLLECTIBLE</b>					
<b>UT - SEWER - OTHER</b>					
<b>TRANSFERS</b>					
590-110-100 - Transfer to Special Savings	50,000	(86,008)	100,000	186,008	216.27-
590-110-101 - Transfer To Healthcare Reserve	5,000	(31,213)	5,000	36,213	116.02-
590-140-100 - Transfer to Capital Equipment	100,000	(94,779)	100,000	194,779	205.51-
590-150-100 - Transfer to Shop - Fund	50,000	106,403	5,000	(101,403)	95.30-
590-160-100 - Transfer to Gravel Reserve	50,000	(21,314)	50,000	71,314	334.59-
590-190-100 - Transfer to Fire Reserve	5,000	5,772	5,000	(772)	13.37-
590-200-200 - Transfer to Future Expendisutre		200,000		(200,000)	
Total TRANSFERS:	210,000	78,861	265,000	186,139	
<b>Expense Totals:</b>	2,256,920	1,717,425	2,417,550	700,125	
<b>Net Surplus (Deficit):</b>	30,250	741,571	82,460	(659,111)	

Account # / Description	Last Year Budget	Last Year Actual	Approved Budget	Change Over Last Year	% Change
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As per Motion 24-088 (March 20, 2024 Minutes)

  
Reeve

  
CAO

**R.M. of Martin**  
**List of Accounts for Approval**  
Batch: 2024-00023 to 2024-00030

Bank Code - AP - ACCOUNTS PAY.

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
1419	2024-02-29	VOID - Cheque Confirmation			
1420	2024-02-29	Rite Line Sales & Service (EFT)			
		1467	Peterbilt Inspection & Repairs	1,583.47	
		1468	Decap Inspection	434.98	2,018.45
1421	2024-03-11	Knibbs HR Consulting (EFT)			
		2434	HR Services	8,505.94	8,505.94
1422	2024-03-20	James Greening			
		Feb 2024	Mileage to Moosomin for meeting	35.00	35.00
1423	2024-03-20	James Selby			
		Jan 2024	Jan 26 HR Meeting Mileage	35.00	35.00
1424	2024-03-20	SASKTIP Inc			
		2024	2024 Membership	100.00	100.00
1425	2024-03-20	SPCOA			
		2024 Membership	Dean Godon Membership & Semir	150.00	150.00
				Total Computer Cheque:	10,844.39

**ONLINE BANKING**

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
202402Loreburn	2024-02-29	Village of Loreburn 2024-00012	410X Printer Cartridges	800.00	800.00
202402MC	2024-02-29	Collabria Feb 2024	Smoke Detectors,Meal,MackPermi	292.18	292.18
202402MEPP	2024-02-29	MEPP Feb 2024	February 2024 PP 03 & 04	6,684.98	6,684.98
202402SECSD	2024-02-29	South East Cornerstone Feb 2024	February 2024 Remittance	76.58	76.58
202402Source	2024-02-29	Canada Revenue Agency Feb 2024	Feb 2024 PP 03-04 Source Ded R	13,885.16	13,885.16
				Total Online Banking:	21,738.90

**AUTOMATIC WITHDRAWAL**

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
202403Energy	2024-03-20	Sask Energy Jan10-Feb08/24	Jan 10 - Feb 08 Heat for Shop	952.01	952.01
202403Phone	2024-03-20	SaskTel Feb 19-2024 Jan 28-2023-01	Feb19-2024 Shop Internet February 2024 Foreman Cell	56.50 91.58	148.08
202403Power	2024-03-20	SaskPower 337200552664 347100522789-01 327300621711 086400863420	RJ Well SW 33-14-32-1 Nov30-Fe New Shop (524 3rd Ave) Power King Street Power Old Shop (517 3rd Ave) Power	142.71 417.01 47.89 66.34	673.95
				Total Automatic Withdrawal:	1,774.04

**PROPOSED PAYMENTS**

Payment #	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
PP - 463	Canadian Pacific Railway (EFT) 11155670	Signalized Crossing Contract	403.50	403.50
PP - 464	Flaman Sales Ltd (EFT) 26876	Mower Parts for repairs	4,319.79	4,319.79
PP - 465	Flatland Plumbing & Heating (EFT) 13420	Repair Urinal	468.09	468.09
PP - 466	Flatlander Express (EFT) 67441	Freight from Finning	58.13	58.13
PP - 467	Langbank Co-op Assoc. Ltd. (EFT) Feb 2024	February Fuel	7,166.39	7,166.39
PP - 468	Mazergroup (EFT) 18610	Filters	284.90	284.90
PP - 469	Rural Municipal Adminstrators' (EFT)			



**R.M. of Martin**  
**List of Accounts for Approval**  
Batch: 2024-00023 to 2024-00030

**PROPOSED PAYMENTS**

Payment #	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
	2024 Convention		2024 Convention Registration	50.00	50.00
PP - 470	South East Research Farm Inc (EFT)				
	2024-09		2024 Sponsorship Motion24-026	3,000.00	3,000.00
PP - 471	Staples (EFT)				
	65624863		6 cases Copier Paper	366.24	
	65691809		Binders, envelopes	391.63	757.87
PP - 472	Twin Auto & Ag Supply (EFT)				
	528074		Windshield Washer Fluid	26.60	26.60
				Total Proposed Payments:	16,535.27

Total AP: 50,892.60

CAO { Pay Periods 5 & 6  
22,696.54  
\$73,589.14

Certified Correct This 20th day of March 2024

*Cheryl Barrett*

Cheryl Barrett - Chief Administrative Officer

### Cheque Reconciliation Report

For Period End Dates:

18Feb2024 to 20Mar2024

PP 2405 & 2406

<u>Entry Type</u>	<u>Employee</u>	<u>Department</u>	<u>Pay Group</u>	<u>Run No.</u>	<u>Period End Date</u>	<u>Cheque or Voucher #</u>	<u>Cheque Date</u>	<u>Amount</u>	<u>Status</u>
Deposit	227001	510	510	05	02Mar2024	2405	07Mar2024	2358.51	Open
Deposit	234001	530	530	05	02Mar2024	2405	07Mar2024	1893.38	Open
Deposit	413001	530	530	05	02Mar2024	2406	07Mar2024	1995.18	Open
Deposit	526001	530	530	05	02Mar2024	2407	07Mar2024	2053.35	Open
Deposit	612001	530	530	05	02Mar2024	2408	07Mar2024	1995.18	Open
Deposit	135001	530	530	05	02Mar2024	2409	07Mar2024	1525.69	Open
Deposit	234001	530	530	06	16Mar2024	2406	21Mar2024	1893.38	Open
Deposit	227001	510	510	06	16Mar2024	2406	21Mar2024	2472.17	Open
Deposit	413001	530	530	06	16Mar2024	2407	21Mar2024	1995.18	Open
Deposit	526001	530	530	06	16Mar2024	2408	21Mar2024	1536.74	Open
Deposit	612001	530	530	06	16Mar2024	2409	21Mar2024	1995.18	Open
Deposit	135001	530	530	06	16Mar2024	2410	21Mar2024	982.60	Open

**Report Summary**

Outstanding Deposits:	22696.54	(12)
Total:	22696.54	(12)