



Minutes of the Regular Meeting of the Council of the Rural Municipality of Martin No 122 held on Friday, February 23, 2024 in the RM Council Chambers located at 602 Main Street in Moosomin, Saskatchewan.

Present:	Reeve	Garry Bonkowski
	Councillor Division 1	Ken Smith
	Councillor Division 2	Jason McDougall
	Councillor Division 3	Peter Currie
	Councillor Division 4	Hal Garrett
	Councillor Division 5	Ray Donald
	Councillor Division 6	Gerald Flaman
	Chief Administrative Officer	Cheryl Barrett

Reeve Bonkowski called the meeting to order at 8:03 am. The meeting was a combination of electronic means and in person as Councillor Smith attended via telephone.

- | | | | |
|--------|---------------------------|---|----------------|
| 24-042 | Minutes | <i>Garrett:</i> That Council will dispense with the reading of minutes of the Regular Meeting of Council held on January 17, 2024 and approve them as distributed/printed. | CARRIED |
| 24-043 | Financial Statement | <i>Flaman:</i> That the Statement of Financial Activities and Bank Reconciliation for January 2024 be accepted as presented. | CARRIED |
| 24-044 | Accounts for Approval | <i>Currie:</i> That the list of Accounts for Approval, as attached to and forming part of these minutes, covering Direct Payroll Deposits, Electronic Funds Transfer Payment Numbers 440 to 462, Internet Bill Payments, Conexus Credit Union Cheque Numbers 001405 to 001418, and Joint Gravel Manual Cheques 32 to 33, in the amount of \$518,049.03 be approved for payment. | CARRIED |
| 24-045 | Approach on SE21-13-33-W1 | <i>McDougall:</i> That the Municipality agrees to install an approach at SE-21-13-33-W1 as per the ratepayer's request. | CARRIED |

- 24-046 Road Allowance 22&27-13-33-W1 *McDougall:* That the Chief Administrative Officer be instructed to send a letter to the owner of the South ½ 27-13-33-W1 and One-Iron Contracting Ltd advising them of violating Policies 400-20 and 400-21 unauthorized work on Municipality Road Allowance and that the trees be allowed to grow back.
CARRIED
- 24-047 Culverts Hillburn Road *Donald:* That the Municipality raise the culverts located through Township Road 155.3 and put eight (8) foot extensions on each end of the two culverts.
CARRIED
- 24-048 Meeting Date Change *Flaman:* That the March 2024 Council Meeting be changed to Wednesday, March 20, 2024 starting at 8:30 am.
CARRIED
- 24-049 Move Funds To Reserve *Currie:* That the Chief Administrative Officer be instructed to move \$200,000 unused 2023 Budget to Reserve for use in 2024 Budget.
CARRIED
- 24-050 Letter to Ratepayer *Garrett:* That the Chief Administrative Officer be instructed to send a letter to the owners of North ½ of 12-14-33-W1 requesting that they provide the Municipality with their plan to repair the damage that their unauthorized drainage did to Range Road 1331.8.
CARRIED
- 24-051 Correspondence *Flaman:* That the correspondence as listed on the agenda, having been read and dealt with, be filed.
CARRIED
- 24-052 Bylaw 215 / 24 *Bonkowski:* That Bylaw 215 / 24 Being a Bylaw to Establish a Board to Manage the Moosomin/Martin Gravel Pit LLD N ½ 31-13-32-W1 be introduced and read for the first time.
CARRIED
- 24-053 Bylaw 215/24 *McDougall:* That Bylaw 215 / 24 be read a second time.
CARRIED
- 24-054 Bylaw 215 / 24 *Flaman:* That Bylaw 215 / 24 be given three (3) readings at this meeting.
CARRIED UNANIMOUSLY
- 24-055 Bylaw 215 / 24 *Garrett:* That Bylaw 215 / 24 be read a third time and adopted.

CARRIED

..../3

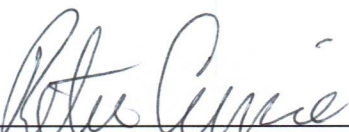


- | | | | |
|--------|------------------------|--|-----------------|
| 24-056 | Gravel Storage | <i>Donald:</i> That the Municipality acknowledges that they have entered into a three (3) year Agreement with the owner of NW 26-15-32-W1 to stockpile gravel on LSD13 and in lieu of cash payment the Municipality will construct an approach at LSD14. | CARRIED |
| 24-057 | Rocanville Wildlife | <i>Bonkowski:</i> That the Municipality donate \$100 to the Rocanville and District Wildlife Federation. | DEFEATED |
| 24-058 | Peterbilt Truck Seat | <i>Donald:</i> That the Municipality advertise the used Peterbilt truck seat for sale in the amount of \$200. | CARRIED |
| 24-059 | CTP Funding | <i>Flaman:</i> That the Municipality acknowledge that the RM of Martin received \$1,777.50 from the Town of Wapella for the Clearing the Path (CTP) Funding that the town received for the Wapella Bypass Road. | CARRIED |
| 24-060 | Moosomin Regional Park | <i>Currie:</i> That Kyle Jeannot be appointed to the Moosomin and District Regional Park Board, replacing Jamie Hintz, for the period of February 23, 2024 until the first meeting of Council following the 2024 Municipal Election. | CARRIED |
| 24-061 | Office Flooring | <i>Donald:</i> That the RM of Martin contribute \$2,500 towards the cost of carpet installation for the Municipal Office. | CARRIED |
| 24-062 | Budget Meeting | <i>McDougall:</i> That a Budget Meeting be set for Wednesday, March 06, 2024 at 9:00 am. | CARRIED |
| 24-063 | MuniSoft Refresher | <i>McDougall:</i> That the Chief Administrative Officer attend the MuniSoft Refresher Seminar on May 21, 2025 in Moosomin and that the Municipality pay the registration fee of \$279. | CARRIED |
| 24-064 | SMHC Audited Fin Stmt | <i>Flaman:</i> That the Municipality acknowledges receipt of the Southeast Municipal Healthcare Corporation's 2023 Audited Financial Statement. | CARRIED |



- 24-065 In-Camera Discussion *Bonkowski:* That Council close the meeting to the public for the purpose of discussing employee matters, as per Part III Section 16(1)(b) of *The Local Authority Freedom of Information and Protection of Privacy Act* from 11:50 am to 2:31 pm.
CARRIED
- 24-066 Resume Meeting *Flaman:* That the Council resume the Regular Meeting at 2:31 pm.
CARRIED
- 24-067 Verbal Reprimand *Smith:* That the Council acknowledges a Verbal Reprimand has been placed on the file of Employee #135001 on January 24, 2024 for failure to hand in timesheets in a timely manner and not completing the Respect in the Workplace and Power Mobile Equipment (PME) training by the required date.
CARRIED
- 24-068 Verbal Reprimand *McDougall:* That the Council acknowledges a Verbal Reprimand has been placed on the file of Employee #135001 on February 01, 2024 for failure to show up to work and not advising the Foreman or Chief Administrative Officer of the absence.
CARRIED
- 24-069 Special Meeting *Flaman:* That a Special Meeting of Council be set for Wednesday, February 28, 2024 at 9:00 am to deal with employee matters.
CARRIED
- 24-070 Adjourn *Currie:* That this meeting be adjourned at 2:40 pm.
CARRIED

Adopted this 20th day of March, 2024



Peter Currie, Deputy Reeve



Cheryl Barrett, Chief Administrative Officer

R.M. of Martin
List of Accounts for Approval
Batch: 2024-00006 to 2024-00021

Bank Code - AP - ACCOUNTS PAY.

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
1405	2024-01-19	Finning (Canada)	R60357	Accrual 2023 150AWD Grader s/n501189	363,360.82	363,360.82
1406	2024-01-31	Moosomin/Martin	2023	Accrual 2023 Royalty	9,491.00	9,491.00
1407	2024-02-23	Moosomin Moose Fraternity	2024	Spoonsor Firefighter Bonspiel	150.00	150.00
1408	2024-02-23	David Osborne	2024 Curling	RMAA Curling & Mileage	182.50	
			108873	1st Aid Training	190.00	372.50
1409	2024-02-23	Southeast Transportation	224	2024 SETPC Membership Motion :	480.37	480.37
1410	2024-02-23	Sunny Transport Inc	688	Dave's Grader from Currie Rd	735.00	735.00
1411	2024-02-23	Tom's Electric	35290	Replace light in entry way of shop	233.10	233.10
1412	2024-02-23	Wapella Pipestone Wildlife	2024 Donation	Motion 24-031 2024 Donation	100.00	100.00
1413	2024-02-22	Cheryl Barrett (EFT)	PP 2024 Replace	Pay Period 2024 Replacement	2,506.16	2,506.16
1414	2024-02-22	Leo Beier	PP 4 Replace	PP 2024-04 Replacement	1,893.38	1,893.38
1415	2024-02-22	James Greening	PP4 Replace	PP 2024 Replacement	1,995.18	1,995.18
1416	2024-02-22	Darcy Jamieson	PP 4 Replace	PP 2024-04 Replacement	2,053.35	2,053.35
1417	2024-02-22	David Osborne	PP 4 Replace	PP 2024-04 Replacement	1,995.18	1,995.18
1418	2024-02-22	James Selby	PP4 Replace	PP 2024-04 Replacement	1,133.38	1,133.38
Total Computer Cheque:						<u>386,499.42</u>

ONLINE BANKING

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
202401Hail	2024-01-31	Saskatchewan Municipal Hail	Jan 2024	January 2024 Hail Remittance	2,211.83	2,211.83
202401MC	2024-01-31	Collabria	Jan 2024	RDARM Hotel & Binders	561.15	561.15
202401MEPP	2024-01-31	MEPP	Jan 2024	January 2024 PP 01-02	7,318.26	7,318.26
202401SECSD	2024-01-31	South East Cornerstone	Jan 2024	January 2024 Remittance	496.15	496.15
202401Source	2024-01-31	Canada Revenue Agency	Jan 2024	Jan 2024 PP 01-02 Source Ded R	15,630.63	15,630.63
202402JD	2024-02-23	Pattison Agriculture Ltd (Card Issued)	3107760	Oil Filter & Seal	51.44	
			3110721	Fitting Plug for loader	27.75	
			3114389	Drain Valve for loader	194.01	273.20
202402WCB	2024-02-23	Saskatchewan Workers'	2024 WCB	2024 WCB First Install	3,937.47	3,937.47
Total Online Banking:						<u>30,428.69</u>

AUTOMATIC WITHDRAWAL

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
202402Energy	2024-02-23	Sask Energy	Dec7-Jan10/24	Dec 07-23 to Jan 10-24 Heat for S	932.23	932.23
202402Phone	2024-02-23	SaskTel	Jan 28-2023	January 2024 Foreman Cell	91.58	
			Jan 19-2024	Jan 19-2024 Shop Internet	56.50	148.08
202402Power	2024-02-23	SaskPower				

R.M. of Martin
List of Accounts for Approval
Batch: 2024-00006 to 2024-00021

AUTOMATIC WITHDRAWAL

Payment #	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
		112800839931	Jacobi Well NE 1-13-33-1 Power	139.82	
		116100840721	King Street Power	50.13	
		340500542210	Old Shop (517 3rd Ave) Power	54.41	
		347100522789	New Shop (524 3rd Ave) Power	449.75	694.11
				Total Proposed Payments:	1,774.42

PROPOSED PAYMENTS

Payment #	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
PP - 441	Beier's Welding (EFT)	461559	Repair to wide wing 140AWD	244.20	244.20
PP - 442	Borderland Co-Operative Ltd (EFT)	Jan 2024	Fuel & Gravel Trailer Repairs	272.38	272.38
PP - 444	Canadian Pacific Railway (EFT)	11154923	Signalized Crossing Contract	403.50	403.50
PP - 443	Capital I Industries (EFT)	159652	Pins, bushings, nuts, washers	1,267.57	1,267.57
PP - 440	Cheryl Barrett (EFT)	Jan 19-2024	Coffee & Toilet Paper	72.89	72.89
PP - 445	Davidson Truck and Tractor Ltd (EFT)	52540	Air Bag & Fitting for Mack	267.73	
		52476	Oil Filter for Pete	76.22	343.95
PP - 452	Dean Godon (EFT)	Jan 2024	Winter Workshop (Regina)	923.42	
		41	2 Webinars (1/2 day each)	200.00	1,123.42
PP - 446	Denray Tire Ltd (EFT)	67278	One Way Plow Tire Repair	46.57	46.57
PP - 447	Dionco Sales & Service (EFT)	26906	VPlow Blades	944.45	944.45
PP - 448	Earlswood Cemetery (EFT)	240001-006	Donation - Patrick Cameron	2,000.00	2,000.00
PP - 449	Finning (EFT)	123710	Remove & Install Slope Control 15	11,390.07	11,390.07
PP - 451	First Resort Mechanical Ltd (EFT)	2022461	Cat 140M Injector Repair	2,492.00	2,492.00
PP - 450	Flatlander Express (EFT)	66278	Freight from Finning	20.16	20.16
PP - 454	HBI Office Plus Inc (EFT)	132150	TN730 Brother Laser Cartridge-Sh	153.60	
		132391	Binding Cases	288.84	442.44
PP - 453	Highway 1 Ag Supply Ltd (EFT)	3001	Oil, shop supplies, graders	1,288.37	1,288.37
PP - 455	Knibbs HR Consulting (EFT)	2434	HR Services	8,505.94	VOID 8,505.94
PP - 456	Langbank Co-op Assoc. Ltd. (EFT)	Jan 2024	Fuel	4,044.18	4,044.18
PP - 457	Moosomin & District (EFT)	2024	2024 Doctor Recruitment Fund	3,000.00	3,000.00
PP - 458	Redhead Equipment Ltd (EFT)	66740	Plow Edge for VPlows	418.25	418.25
PP - 460	SARM (EFT)	2024 STARS	2024 STARS Donation	3,000.00	
		BEN129241	James Selby Benefits & CAO Addi	6,630.09	9,630.09
PP - 459	Saskatchewan Assessment (EFT)	2024538	2024 Municipal Invoice	9,337.00	9,337.00
PP - 461	Town of Wapella (EFT)	Jan-Dec 2024New	W&S Jan-Mar 2024 New Shop	215.00	
		Jan-Mar 2024	W&S Jan-Mar 2024 Old Shop	215.00	
		2024-00013	2024 Ad Sign Renewal	100.00	530.00
PP - 462	Twin Auto & Ag Supply (EFT)	Jan 2024	Supplies	1,571.96	1,571.96
				Total Proposed Payments:	59,389.39

Total AP: 478,091.92

R.M. of Martin
List of Accounts for Approval
Batch: 2024-00006 to 2024-00021

Bank Code - GRAVEL - Joint Gravel Bank Account

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
32- Man	2024-02-02	RM Of Moosomin No 121 (EFT)	2023	2023 Share of Revenue of Joint G	8,000.00	8,000.00
33- Man	2024-02-02	RM Of Martin No 122	2023	Accrual 2023 Share of Revenue of Joint G	8,000.00	8,000.00
					Total Computer Cheque:	16,000.00

Total GRAVEL: 16,000.00
Grand Total: 494,091.92

Certified Correct This 23rd day of February 2024

CLB } Pay Period 23,957.11
2-3
\$518,049.03

Cheryl Barrett

Cheryl Barrett - Chief Administrative Officer

Cheque Reconciliation Report

For Period End Dates:

14Jan2024 to 17Feb2024

Pay Period 24-02 to 24-04

Entry Type	Employee	Department	Pay Group	Run No.	Period End Date	Cheque or Voucher #	Cheque Date	Amount	Status
Deposit	234001	530	530	02	20Jan2024	2402	25Jan2024	1893.38	Open
Deposit	227001	510	510	02	20Jan2024	2402	25Jan2024	3104.77	Open
Deposit	413001	530	530	02	20Jan2024	2403	25Jan2024	1995.18	Open
Deposit	526001	530	530	02	20Jan2024	2404	25Jan2024	2053.35	Open
Deposit	612001	530	530	02	20Jan2024	2405	25Jan2024	1995.18	Open
Deposit	135001	530	530	02	20Jan2024	2406	25Jan2024	1712.40	Open
Deposit	234001	530	530	03	03Feb2024	2403	08Feb2024	1893.38	Open
Deposit	227001	510	510	03	03Feb2024	2403	08Feb2024	2153.92	Open
Deposit	413001	530	530	03	03Feb2024	2404	08Feb2024	1995.18	Open
Deposit	526001	530	530	03	03Feb2024	2405	08Feb2024	2053.35	Open
Deposit	612001	530	530	03	03Feb2024	2406	08Feb2024	1995.18	Open
Deposit	135001	530	530	03	03Feb2024	2407	08Feb2024	1111.84	Open
Deposit	234001	530	530	04	17Feb2024	2404	22Feb2024	1893.38	Open
Deposit	227001	510	510	04	17Feb2024	2404	22Feb2024	2506.16	Open
Deposit	413001	530	530	04	17Feb2024	2405	22Feb2024	1995.18	Open
Deposit	526001	530	530	04	17Feb2024	2406	22Feb2024	2053.35	Open
Deposit	612001	530	530	04	17Feb2024	2407	22Feb2024	1995.18	Open
Deposit	135001	530	530	04	17Feb2024	2408	22Feb2024	1133.38	Open

Report Summary

Outstanding Deposits: 35533.74 (18)

Total: 35533.74 (18)

Pay Period 4 - 11576.63

\$23957.11

Pay Period 4 is being deducted off this total because we physically had to issue cheques to employees due to an issue with CAFT. See cheques 1413 to 1418 for the same amounts



RM OF MARTIN NO 122

BYLAW NO. 251 / 24

RURAL MUNICIPALITY OF MARTIN NO 122

**A BYLAW TO ESTABLISH A BOARD TO MANAGE
THE MOOSOMIN/MARTIN GRAVEL PIT LLD N ½ 31-13-32-W1**

The Council of the Rural Municipality of Martin No 122 in the Province of Saskatchewan enacts as follows:

1. PURPOSE

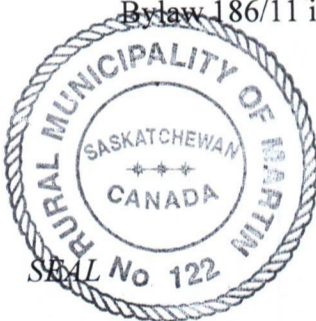
The RM of Moosomin No 121 and the RM of Martin No 122 hereby establish a Board to be responsible for the management of the gravel pit owned jointly by the two municipalities.

2. TERMS OF AGREEMENT

The Reeve and Chief Administrative Officer (CAO) of the RM of Martin No 122 are hereby authorized to sign and execute the Agreement attached hereto as Exhibit "A".

3. REPEALING CLAUSE


Bylaw 186/11 is hereby repealed.



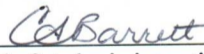


Garry Bonkowski – Reeve

Read a third time and adopted
this 23 day of February, 2024



Cheryl Barrett – Chief Administrative Officer



Chief Administrative Officer

MEMORANDUM OF AGREEMENT MADE THIS 23rd DAY OF February,
2024 AD.

BETWEEN: **THE RURAL MUNICIPALITY OF MARTIN NO 122**
IN THE PROVINCE OF SASKATCHEWAN


AND

THE RURAL MUNICIPALITY OF MOOSOMIN NO 121
IN THE PROVINCE OF SASKATCHEWAN

THIS INDENTIVE WITNESSETH AS FOLLOWS:

1. That the corporate name of the Board shall be: *The Moosomin/Martin Gravel Pit Board.*
2. That a Joint Gravel Bank Account be established and maintained at a financial institution in the Town of Moosomin.
3. That each of the participating municipalities shall each appoint two (2) Council Members to the Board on an annual basis.
4. That the signing authority required for the transactions of the Joint Gravel Board shall be one (1) of the appointed members from each Municipality along with the Secretary/Treasurer.
5. That the Joint Gravel Board shall appoint a Secretary/Treasurer, who will be responsible for the banking deposits and act as secretary for all meetings.
6. That each Municipality shall collect a Royalty Fee in the amount of \$1.00 per yard for each yard of material removed from the Joint Gravel Pit and the fees so collected shall be remitted to the Joint Gravel Board on an annual basis on or before December 31st in each year.
7. The Joint Gravel Board shall conduct at least one (1) regular meeting in each calendar year.
8. That the Secretary/Treasurer shall split the revenue not required for operation and maintenance of the gravel pit equally between the two Municipalities at year end.

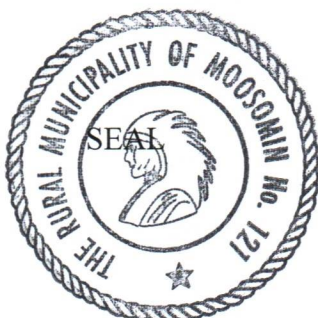


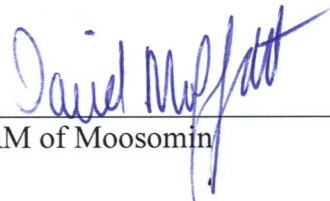


Reeve – RM of Martin




Chief Administrative Officer – RM of Martin





Reeve – RM of Moosomin



Chief Administrative Officer – RM of Moosomin