

Minutes of the Regular Meeting of the Council of the Rural Municipality of Martin No 122 held on Wednesday, January 18, 2023 in the RM Council Chambers located at 602 Main Street in Moosomin, Saskatchewan.

Present:	Reeve:	Garry Bonkowski
	Councillors:	
	Division 1	Chris Leeds
	Division 2	Jason McDougall
	Division 3	Peter Currie
	Division 4	Hal Garrett
	Division 5	Ray Donald
	Division 6	Gerald Flaman

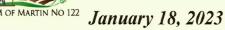
The meeting was a combination of ZOOM (electronic means) and in person. Reeve Bonkowski attended via ZOOM and remainder of Councillors attended in person. Reeve Bonkowski called the meeting to order at 8:00 am.

23-001	Minutes	Garrett: That Council will dispense with the reading of minutes of the Regular Meeting of council held on December 20, 2022 and approve them as distributed/printed.  CARRIED
23-002	Financial Statement	Donald: That the Statement of Financial Activities and Bank Reconciliation for December 2022 be accepted as presented.  CARRIED
23-003	Accounts for Approval	Currie: That the list of Accounts for Approval, as attached to and forming part of these minutes, covering Direct Payroll Deposits, Electronic Funds Transfers, Internet Bill Payments and Conexus Credit Union Cheque Numbers 001296 to 001309, in the amount of \$383,111.59 be approved for payment.  CARRIED
23-004	Correspondence	Garrett: That the correspondence as listed on the agenda, having been read and dealt with, be filed.  CARRIED
23-005	Write Off Balance	Leeds: That the Chief Administrative Officer be instructed to write off the balance of the 2022 Outstanding Accounts Receivable plus accumulated interest (\$82.72) that was added to taxes of Roll 259.  CARRIED

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Flaman: That the Municipality increase the amount of Town of 23-006 the Town of Rocanville Recreation Grant for 2023 to Rocanville \$1,000 (currently \$100). **DEFEATED** Flaman: That the Council and Board remuneration 23-007 Council for 2023 be set at the following rates: Remuneration \$250 per meeting Council Meetings \$100 per half day / \$200 per full day Special Council Meetings Convention Days \$250 per day \$100 per half day / \$200 per full day Council and/or Committees \$350 per month \* Reeve Supervision \$250 per month \* Council Supervision \$0.70 per km Mileage \* includes mileage **CARRIED** McDougall: That Councillors Ray Donald, Hal Garrett 23-008 SARM Spring and Peter Currie attend the 2023 SARM Convention in Convention Saskatoon from March 14 to 16, 2023 and other Council Members and the Chief Administrative Officer attend as visiting delegates. Further, that Councillors Donald and Currie be appointed as Delegates for the purposes of voting at the SARM Convention. CARRIED SMHI Annual Leeds: That Councillor Ray Donald be appointed as the 23-009 Official Delegate of the 2023 Saskatchewan Municipal Meeting Hail Insurance's Annual Meeting in Regina on March 14, 2023. CARRIED 23-010 Fidelity Bond Leeds: That the 2023 Fidelity Bond and SARM Self-Insurance Policies (Liability and Property) be & Insurance acknowledged as presented by the Chief Administrative Officer. **CARRIED** 23-011 Employee Currie: That all eligible Municipal Employees be Benefits covered under the following SARM Benefit Plans as follows for 2023: Short Term Disability Long Term Disability Level 3 Health Coverage Level 5 Dental Coverage\* The Municipality will pay Level 3 Dental and the employees have unanimously decided to pay the difference in premium to Level 5 Dental Coverage **CARRIED** Donald: That the Council Members be covered under Workers' 23-012 Saskatchewan Workers' Compensation (WCB) for the Compensation minimum insured wage as determined by WCB for 2023.

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CARRIED



23-013	Equipment Rates	Flaman: That the following Municipal Equipment  Rates be set for 2023:  Graders \$150 per hour  Box Grader \$100 per hour  Mower & Tractor (Loader) \$150 per hour  Gravel Loader \$125 per hour  Minimum Charge for Custom Work for Ratepayers \$50  Any custom work for non-ratepayers is charged at Government of Saskatchewan Rental Rates.  CARRIED
23-014	SaskTip Membership	Bonkowski: That the Municipality purchase a membership in SaskTip Turn in Poachers for 2023 in the amount of \$100.  CARRIED
23-015	RMAA Membership	Currie: That the Municipality pay the Chief Administrative Officer's membership fees in the Rural Municipal Administrators' Association (RMAA) for 2023 in the amount of \$425.
23-016	SARM Membership	Flaman: That the Municipality renew its membership with Saskatchewan Association of Rural Municipalities (SARM) for 2023 in the amount of \$2,976.40.  CARRIED
23-017	RDARM Membership	Donald: That the Municipality renew its membership with Regina District Association of Rural Municipalities (RDARM) Annual Meeting for 2023 in the amount of \$150.00  CARRIED
23-018	SETPC Membership	Currie: That the Municipality renew its membership with the Southeast Transportation Planning Committee (SETPC) for 2023 in the amount of \$480.37.  CARRIED
23-019	SK Crime Stoppers	McDougall: That the Municipality support Saskatchewan Crime Stoppers in 2023 with an annual voluntary contribution of \$200.  CARRIED
23-020	APAS Membership	Bonkowski: That the Municipality renew its membership with the Agricultural Producers Association of Saskatchewan (APAS) for 2023 in the amount of \$7,655.14.

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23-021	STARS Donation	Currie: That the Municipality contribute \$3,000 to the STARS Helicopter Air Ambulance Program for 2023.  CARRIED				
23-022	AG Health & Safety	Garrett: That the Municipality with the Agricultural Health 2023.	renew its membership & Safety Network for			
		2023.	CARRIED			
23-023	Southeast Research Farm	Donald: That the Municipality renew its sponsors with the Southeast Research Farm Inc in the amou \$3,000 for 2023.				
		<b>40,000 101 2011</b>	CARRIED			
23-024	Beaver Control	Leeds: That the Municipality of who are directed by the Couremove problem beavers within a bounty of \$30 for each adult	ncil or the Foreman to n our Municipal borders			
23-025	Doctor Recruitment	Currie: That the Municipality Moosomin District Health Recruitment Fund in 2023 wi The funds are to be used to a medical professionals to relocate	th a donation of \$3,000. assist in the attraction of			
23-026	Pest Control Officer	McDougall: That the Municip Officer (PCO) the following for \$38 per call basis (this rate include \$200 per full day (\$100 per h Seminars plus mileage Registration to Pest Control Convention Hotel & Mileage for Pest Control Membership in SPCOA \$0.70/km for Convention and Convention	or 2023: des mileage) half day) for Convention or vention Convention			
	Plant Health	Flaman: That the Municipalit				
23-027	Officers	Plant Health Officers as Pest C Municipality for 2023: Tayo Adegeye Joanne Kwasnicki Betty Johnson				
23-027		Municipality for 2023: Tayo Adegeye Joanne Kwasnicki	ontrol Officers within the  Katey Makahoniuk Chelsea Baraniecki Colleen Fenning CARRIED  y donate \$100 to the			

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23-029	2023 Advertisements	Leeds: That the Municipality will participate in the following advertisements in The World-Spectator in 2023:  Salute to Local Heroes Slow Down Ad Administrative Professional Week  CARRIED
23-030	RMAA Workshop	Bonkowski: That the Chief Administrative Officer attend the joint RMAA/UMAAS Spring Workshop in Melville on March 29, 2023 at a cost of \$100 plus travel expenses.  CARRIED
23-031	Meeting Date Change	Bonkowski: That the June 2023 Council Meeting be changed to Friday, June 16, 2023 starting at 8:00 am.  CARRIED
23-032	Adjourn	Donald: That this meeting be adjourned at 12:00 pm.  CARRIED

Adopted this <u>08th</u> day of <u>February</u>, 2023

Peter Currie, Deputy Reeve Cheryl Barrett, Chief Administrative Officer

# R.M. of Martin List of Accounts for Approval Batch: 2022-00086 to 2023-00004

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Bank Code - AP - ACCOUNTS PAY.

# COMPUTER CHEQUE

Payment #	Date Ven	dor Name			
	Invoice	#	Reference	Invoice Amount	Payment Amount
1296	2022-12-28 Mod	somin/Martin Grave	l Pit		
	2022 G	avel	2022 Crushed, Pit Run, Clay & Ab	3,274.00	3,274.00
1297	2022-12-29 Mod	somin/Martin Grave			
	2022 C	ushrite	2022 Crushrite Lease deposited N		
	2022W	estwood	2022 Westwood recd	4,541.00	9,541.00
1298	2022-12-31 Can	adian Pacific Railwa	ay		
	111448	73	Signalized Crossing Contract	326.50	326.50
1299	2022-12-31 Ear	swood Cemetery			
	220021	-027	Donation from Glen Miller & Cliff N	200.00	200.00
1300	2022-12-31 Day	id Jacobi			
	565677		Clean up Willows	1,995.00	1,995.00
1301	2023-01-18 Ber	nard Balzer			
	2022 G	ravel-02 Accrua	al Remainded of 2022 Gravel	3,000.00	3,000.00
1302	2023-01-18 Hal	Garrett			
	2023 R	DARM	2023 RDARM Meals	257.05	257.05
1303	2023-01-18 Reg	ina District Associa	tion		
	2023 M	embership	2023 Annual Membership	150.00	150.00
1304	2023-01-18 Rur	al Municipal Admins	strators'		
		embership	2023 RMAA Membership	425.00	425.00
1305		AA Workshop Fund			
	Spring		2023 Spring Workshop	100.00	100.00
1306	, ,	katchewan Public S			
	Issi				
	FD2023		2023 Fire Dispatch Services	466.73	466.73
1307		th East Research Fa			
.00.	2023-0		2022 Sponsorship Motion22-022	3,000.00	3,000.00
1308	2023-01-18 Tov				
1500	2022 F		al 2022 Fire Expenses	3,781.87	3,781.87
1309		stern Municipal Cou			
1303	WMC2		2023 Retainer Fee	472.50	472.50
	VVIVICZ	.020		Computer Cheque:	26,989.65
			Total	Computer Orioque.	20,000.00

## **EFT**

Payment #	Date Vendor Name			
	Invoice #	Reference	Invoice Amount Pa	yment Amount
161	2022-12-31 Borderland Co-	Operative Ltd		
	Dec 2022	Fuel & Timer	448.57	448.57
162	2022-12-31 Rite Line Sales	& Service		
	1251	Prelim Safetys	954.56	954.56
163	2022-12-31 SARM			
	812372	6 Tires for James' Grader	11,512.20	11,512.20
164	2022-12-31 Sitech Western	Canada		
	26598	Cross Slope for Dave Grader	23,384.61	
	26597	Cross Slope Control James Grade	20,243.12	43,627.73
165	2022-12-31 Supreme Office	Products		
	136517	Toner & Paper	621.56	621.56
166	2022-12-31 Twin Auto & Ag			
	Dec 2022	Shop Supplies & Hydraulic Hose	176.46	176.46
170	2022-12-31 Langbank Co-o		0.000.00	0.000.00
	Dec 2022	December Fuel	6,999.63	6,999.63
171	2022-12-31 RM Of Moosom	in No 121 Expenses	00.040.00	00.040.00
	2022-00177	2022 Shared Investments	20,216.92	20,216.92
172	2022-12-31 SARM			4404
	PSIP22122-12	Add Insurance to JD770CH Grade	14.21	14.21
			Total EFT:	84,571.84

## **ONLINE BANKING**

Payment #	Date Vendor Name			
	Invoice #	Reference	Invoice Amount Payment Amo	unt
621227	2022-12-31 MEPP Dec 2022	December 2022 PP 24-26	8,503.72 8,503	3.72
623 <mark>399</mark>	2022-12-31 Saskatchewan Muni Dec 2022	cipal Hail December 2022 Hail Remittance	11,558.40 11,558	3.40
624306	2022-12-31 Canada Revenue Ag	gency		

# R.M. of Martin List of Accounts for Approval Batch: 2022-00086 to 2023-00004

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#### **ONLINE BANKING**

Payment #	Date Vendor Name			
	Invoice #	Reference	Invoice Amount	<b>Payment Amount</b>
	Dec 2022 RP1	December 2022 PP 24-26 Source	15,019.95	
	Dec 2022 RP2	December 2022 RP2 PP24-26	2,220.32	17,240.27
624466	2022-12-31 Pattison Agriculture Lt	d (Card		
	Issued John Deere	Financial Inc		
	2909782	File Holder for ChainSaw	59.37	59.37
626144	2022-12-31 Collabria			
	Dec 2022	Council Meal, Convention, Zoom	2,227.43	2,227.43
1151600	2022-12-31 South East Cornerston	ne		
	Dec 2022	December 2022 Remittance	81,175.05	81,175.05
		Tot	al Online Banking:	120,764.24

#### **AUTOMATIC WITHDRAWAL**

Payment #	Date Vendor Name Invoice #	Reference	Invoice Amount Payment Amount
202212Phone	2022-12-31 SaskTel		
	Dec 2022	December 19, 2022 Shop Internet	56.50
	Cell Dec 2022	December 28 2022 Cell Phone - D	91.45 147.95
202301Power	2023-01-18 SaskPower		
	195300737293	Correction Well SW 2-15-33-1	115.35 115.35
		Total Auto	omatic Withdrawal: 263.30

### PROPOSED PAYMENTS

Payment #	<b>Vendor Name</b>			
	Invoice #	Reference	Invoice Amount Pay	ment Amount
PP -	SARM			
	BEN123779	2023 Employee & Council Benefits	31,031.82	
	BON23122R	2023 Fidelity Bond	127.20	
	EXC230122	2023 Excess Liability Insurance	1,088.62	
	LIA23122	2023 LSIP	1,926.79	
	PSIP23122-0	2023 Property Insurance	11,288.87	
	MEM2023122	2023 SARM Membership	2,976.40	48,439.70
PP -	Cheryl Barrett			
	Costco Jan2023	Toilet Paper & Coffee	73.50	73.50
PP -	Supreme Office Pro			
	137275	Binders, Hanging Folder, Stamp, C	200.67	200.67
PP -	Agricultural Produc			
	30789	2023 APAS Membership	7,655.14	7,655.14
PP -	Southeast Regional			
	Jan 2023	Library 1st Installment 2023	1,619.25	1,619.25
PP -	Staples			
	61793635	Folders & Totes	156.16	
	812646	Ink - Cheryl	110.99	267.15
PP -	<b>Denray Tire Ltd</b>			
	62810	Belly Dump Tires	2,785.16	
	62777	One Way Plow Tire Repair	43.24	
	62767	Dave's Grader One Way Tire Chan	167.48	2,995.88
PP -	Davidson Truck and	d Tractor Ltd		
	48481	Peterbilt Parts	345.07	
	48490	Belly Dump Brake Pot & Clevis As:	228.80	
	48461	Battery for JD Grader	510.58	1,084.45
			Total Proposed Payments:	62,335.74

Total AP: 294,924.77 Pay Period 75,979.14 2225,2226 2 Council 12,207.68 Pay Period

\$ 383, 111.59

Certified Correct This 18th day of January, 2023

Cheryl Barrett - Chief Administrative Officer

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Cheque Reconciliation Report

For Period Er	nd Dates:		01Dec2022	to	31Dec2022	•	PP2225	\$ 2226 & C	ouncil
Entry Type	Employee	Department	Pay Group	Run No.	Period End Date	Cheque or Voucher #	Cheque Date	Amount	Status
Deposit	JAM001	530	530	25	10Dec2022	2225	15Dec2022	2181.77	Open
Deposit	OSB001	530	530	25	10Dec2022	2225	15Dec2022	2083.23	Open
Deposit	BEI001	530	530	25	10Dec2022	2225	15Dec2022	1942.92	Open
Deposit	BAR001	510	510	25	10Dec2022	2225	15Dec2022	2191.84	Open
Deposit	GRE001	530	530	25	10Dec2022	2226	15Dec2022	2083.23	Open
Deposit	BON001	122	122	01	31Dec2022	2022	22Dec2022	10557.07	Open
Deposit	CUR001	122	122	01	31Dec2022	2023	22Dec2022	9162.15	Open
Deposit	DON001	122	122	01	31Dec2022	2024	22Dec2022	8503.20	Open
Deposit	EKE001	122	122	01	31Dec2022	2025	22Dec2022	5812.83	Open
Deposit	FLA001	122	122	01	31Dec2022	2026	22Dec2022	1066.00	Open
Deposit	GAR001	122	122	01	31Dec2022	2027	22Dec2022	6096.40	Open
Deposit	GOR001	122	122	01	31Dec2022	2028	22Dec2022	6355.60	Open
Deposit	LEE001	122	122	01	31Dec2022	2029	22Dec2022	6260.99	Open
Deposit	MCD001	122	122	01	31Dec2022	2030	22Dec2022	1057.60	Open
Deposit	BEI001	530	530	26	24Dec2022	2226	29Dec2022	1942.92	Open
Deposit	BAR001	510	510	26	24Dec2022	2226	29Dec2022	2333.16	Open
Deposit	GRE001	530	530	26	24Dec2022	2227	29Dec2022	2083.23	Open
Deposit	JAM001	530	530	26	24Dec2022	2228	29Dec2022	2181.77	Open
Deposit	OSB001	530	530	26	24Dec2022	2229	29Dec2022	2083.23	Open
Report S	Summary								
Outsta	anding Deposits:	75979.14	1 (19)						

0	N/I	of	NA -	rtin	No	122
7	IVI	OI	IVI	ırun	NO	122

Total:

Cheque Reconciliation Report										
For Period Er	01Jan2023 to 16Jan2023			PP2301						
Entry Type	Employee	Department 510	Pay Group	Run No.	Period End Date	Cheque or Voucher #	Cheque Date 12Jan2023	Amount 0.00	Status Open	
Deposit  Deposit	BAR001 JAM001	530	530	01	07Jan2023 07Jan2023	0	12Jan2023	0.00	Open	
Deposit	GRE001	530	530	01	07Jan2023	0	12Jan2023	0.00	Open	
Deposit	OSB001	530	530	01	07Jan2023	0	12Jan2023	0.00	Open	
Deposit	BEI001	530	530	01	07Jan2023	0	12Jan2023	0.00	Open	
Deposit	BEI001	530	530	01	07Jan2023	2301	12Jan2023	2320.13	Open	
Deposit	BAR001	510	510	01	07Jan2023	2301	12Jan2023	2453.03	Open	
Deposit	GRE001	530	530	01	07Jan2023	2302	12Jan2023	2448.28	Open	
Deposit	JAM001	530	530	01	07Jan2023	2303	12Jan2023	2537.96	Open	
Deposit	OSB001	530	530	01	07Jan2023	2304	12Jan2023	2448.28	Open	

Report Summary

12207.68 (10) Outstanding Deposits:

> 12207.68 (10) Total:

75979.14 (19)