



## RM OF MARTIN NO 122

Minutes of the Regular Meeting of the Council of the Rural Municipality of Martin No 122 held on Wednesday, January 18, 2023 in the RM Council Chambers located at 602 Main Street in Moosomin, Saskatchewan.

Present: Reeve: Garry Bonkowski  
Councillors:  
Division 1 Chris Leeds  
Division 2 Jason McDougall  
Division 3 Peter Currie  
Division 4 Hal Garrett  
Division 5 Ray Donald  
Division 6 Gerald Flaman

*The meeting was a combination of ZOOM (electronic means) and in person. Reeve Bonkowski attended via ZOOM and remainder of Councillors attended in person. Reeve Bonkowski called the meeting to order at 8:00 am.*

- 23-001 Minutes *Garrett:* That Council will dispense with the reading of minutes of the Regular Meeting of council held on December 20, 2022 and approve them as distributed/printed.  
**CARRIED**
- 23-002 Financial Statement *Donald:* That the Statement of Financial Activities and Bank Reconciliation for December 2022 be accepted as presented.  
**CARRIED**
- 23-003 Accounts for Approval *Currie:* That the list of Accounts for Approval, as attached to and forming part of these minutes, covering Direct Payroll Deposits, Electronic Funds Transfers, Internet Bill Payments and Conexus Credit Union Cheque Numbers 001296 to 001309, in the amount of \$383,111.59 be approved for payment.  
**CARRIED**
- 23-004 Correspondence *Garrett:* That the correspondence as listed on the agenda, having been read and dealt with, be filed.  
**CARRIED**
- 23-005 Write Off Balance *Leeds:* That the Chief Administrative Officer be instructed to write off the balance of the 2022 Outstanding Accounts Receivable plus accumulated interest (\$82.72) that was added to taxes of Roll 259.  
**CARRIED**

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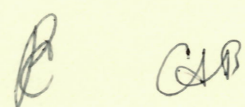
- 23-006 Town of Rocanville *Flaman:* That the Municipality increase the amount of the Town of Rocanville Recreation Grant for 2023 to \$1,000 (currently \$100).  
**DEFEATED**
- 23-007 Council Remuneration *Flaman:* That the Council and Board remuneration for 2023 be set at the following rates:  

Council Meetings	\$250 per meeting
Special Council Meetings	\$100 per half day / \$200 per full day
Convention Days	\$250 per day
Council and/or Committees	\$100 per half day / \$200 per full day
Reeve Supervision	\$350 per month *
Council Supervision	\$250 per month *
Mileage	\$0.70 per km

\* includes mileage  
**CARRIED**
- 23-008 SARM Spring Convention *McDougall:* That Councillors Ray Donald, Hal Garrett and Peter Currie attend the 2023 SARM Convention in Saskatoon from March 14 to 16, 2023 and other Council Members and the Chief Administrative Officer attend as visiting delegates. Further, that Councillors Donald and Currie be appointed as Delegates for the purposes of voting at the SARM Convention.  
**CARRIED**
- 23-009 SMHI Annual Meeting *Leeds:* That Councillor Ray Donald be appointed as the Official Delegate of the 2023 Saskatchewan Municipal Hail Insurance's Annual Meeting in Regina on March 14, 2023.  
**CARRIED**
- 23-010 Fidelity Bond & Insurance *Leeds:* That the 2023 Fidelity Bond and SARM Self-Insurance Policies (Liability and Property) be acknowledged as presented by the Chief Administrative Officer.  
**CARRIED**
- 23-011 Employee Benefits *Currie:* That all eligible Municipal Employees be covered under the following SARM Benefit Plans as follows for 2023:  

<i>Short Term Disability</i>	<i>Long Term Disability</i>
<i>Level 3 Health Coverage</i>	<i>Level 5 Dental Coverage*</i>

*The Municipality will pay Level 3 Dental and the employees have unanimously decided to pay the difference in premium to Level 5 Dental Coverage*  
**CARRIED**
- 23-012 Workers' Compensation *Donald:* That the Council Members be covered under Saskatchewan Workers' Compensation (WCB) for the minimum insured wage as determined by WCB for 2023.  
**CARRIED**

















Bank Code - AP - ACCOUNTS PAY.

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
1296	2022-12-28	Moosomin/Martin Gravel Pit				
		2022 Gravel		2022 Crushed, Pit Run, Clay & Ab:	3,274.00	3,274.00
1297	2022-12-29	Moosomin/Martin Gravel Pit				
		2022 Crushrite		2022 Crushrite Lease deposited M	5,000.00	
		2022 Westwood		2022 Westwood recd	4,541.00	9,541.00
1298	2022-12-31	Canadian Pacific Railway				
		11144873		Signalized Crossing Contract	326.50	326.50
1299	2022-12-31	Earlswood Cemetery				
		220021-027		Donation from Glen Miller & Cliff M	200.00	200.00
1300	2022-12-31	David Jacobi				
		565677		Clean up Willows	1,995.00	1,995.00
1301	2023-01-18	Bernard Balzer				
		2022 Gravel-02	Accrual	Remained of 2022 Gravel	3,000.00	3,000.00
1302	2023-01-18	Hal Garrett				
		2023 RDARM		2023 RDARM Meals	257.05	257.05
1303	2023-01-18	Regina District Association				
		2023 Membership		2023 Annual Membership	150.00	150.00
1304	2023-01-18	Rural Municipal Administrators'				
		2023 Membership		2023 RMAA Membership	425.00	425.00
1305	2023-01-18	RMAA Workshop Fund				
		Spring 2023		2023 Spring Workshop	100.00	100.00
1306	2023-01-18	Saskatchewan Public Safety				
		Issued Minister of Finance				
		FD2023426		2023 Fire Dispatch Services	466.73	466.73
1307	2023-01-18	South East Research Farm Inc				
		2023-05		2022 Sponsorship Motion22-022	3,000.00	3,000.00
1308	2023-01-18	Town of Moosomin				
		2022 Fire	Accrual	2022 Fire Expenses	3,781.87	3,781.87
1309	2023-01-18	Western Municipal Consulting				
		WMC22820		2023 Retainer Fee	472.50	472.50
					Total Computer Cheque:	26,989.65

**EFT**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
161	2022-12-31	Borderland Co-Operative Ltd				
		Dec 2022		Fuel & Timer	448.57	448.57
162	2022-12-31	Rite Line Sales & Service				
		1251		Prelim Safetys	954.56	954.56
163	2022-12-31	SARM				
		812372		6 Tires for James' Grader	11,512.20	11,512.20
164	2022-12-31	Sitech Western Canada				
		26598		Cross Slope for Dave Grader	23,384.61	
		26597		Cross Slope Control James Grade	20,243.12	43,627.73
165	2022-12-31	Supreme Office Products				
		136517		Toner & Paper	621.56	621.56
166	2022-12-31	Twin Auto & Ag Supply				
		Dec 2022		Shop Supplies & Hydraulic Hose	176.46	176.46
170	2022-12-31	Langbank Co-op Assoc. Ltd.				
		Dec 2022		December Fuel	6,999.63	6,999.63
171	2022-12-31	RM Of Moosomin No 121				
		2022-00177		2022 Shared <sup>Expenses</sup> Investments	20,216.92	20,216.92
172	2022-12-31	SARM				
		PSIP22122-12		Add Insurance to JD770CH Grade	14.21	14.21
					Total EFT:	84,571.84

**ONLINE BANKING**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
621227	2022-12-31	MEPP				
		Dec 2022		December 2022 PP 24-26	8,503.72	8,503.72
623399	2022-12-31	Saskatchewan Municipal Hail				
		Dec 2022		December 2022 Hail Remittance	11,558.40	11,558.40
624306	2022-12-31	Canada Revenue Agency				



**R.M. of Martin**  
**List of Accounts for Approval**  
Batch: 2022-00086 to 2023-00004

**ONLINE BANKING**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			Dec 2022 RP1	December 2022 PP 24-26 Source	15,019.95	
			Dec 2022 RP2	December 2022 RP2 PP24-26	2,220.32	17,240.27
<b>624466</b>	<b>2022-12-31</b>	<b>Pattison Agriculture Ltd (Card Issued John Deere Financial Inc</b>	2909782	File Holder for ChainSaw	59.37	59.37
<b>626144</b>	<b>2022-12-31</b>	<b>Collabria</b>	Dec 2022	Council Meal, Convention, Zoom	2,227.43	2,227.43
<b>1151600</b>	<b>2022-12-31</b>	<b>South East Cornerstone</b>	Dec 2022	December 2022 Remittance	81,175.05	81,175.05
				Total Online Banking:		120,764.24

**AUTOMATIC WITHDRAWAL**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
<b>202212Phone</b>	<b>2022-12-31</b>	<b>SaskTel</b>	Dec 2022	December 19, 2022 Shop Internet	56.50	
			Cell Dec 2022	December 28 2022 Cell Phone - D	91.45	147.95
<b>202301Power</b>	<b>2023-01-18</b>	<b>SaskPower</b>	195300737293	Correction Well SW 2-15-33-1	115.35	115.35
				Total Automatic Withdrawal:		263.30

**PROPOSED PAYMENTS**

Payment #	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
PP -	<b>SARM</b>				
	BEN123779		2023 Employee & Council Benefits	31,031.82	
	BON23122R		2023 Fidelity Bond	127.20	
	EXC230122		2023 Excess Liability Insurance	1,088.62	
	LIA23122		2023 LSIP	1,926.79	
	PSIP23122-0		2023 Property Insurance	11,288.87	
	MEM2023122		2023 SARM Membership	2,976.40	48,439.70
PP -	<b>Cheryl Barrett</b>				
	Costco Jan2023		Toilet Paper & Coffee	73.50	73.50
PP -	<b>Supreme Office Products</b>				
	137275		Binders, Hanging Folder, Stamp, C	200.67	200.67
PP -	<b>Agricultural Producers</b>				
	30789		2023 APAS Membership	7,655.14	7,655.14
PP -	<b>Southeast Regional Library</b>				
	Jan 2023		Library 1st Installment 2023	1,619.25	1,619.25
PP -	<b>Staples</b>				
	61793635		Folders & Totes	156.16	
	812646		Ink - Cheryl	110.99	267.15
PP -	<b>Denray Tire Ltd</b>				
	62810		Belly Dump Tires	2,785.16	
	62777		One Way Plow Tire Repair	43.24	
	62767		Dave's Grader One Way Tire Chan	167.48	2,995.88
PP -	<b>Davidson Truck and Tractor Ltd</b>				
	48481		Peterbilt Parts	345.07	
	48490		Belly Dump Brake Pot & Clevis As:	228.80	
	48461		Battery for JD Grader	510.58	1,084.45
			Total Proposed Payments:		62,335.74

Total AP: 294,924.77

Pay Period 2025, 2026 & Council 75,979.14

Pay Period 2301 12,207.68

\$ 383,111.59

Certified Correct This 18th day of January, 2023

*Cheryl Barrett*

Cheryl Barrett - Chief Administrative Officer



### Cheque Reconciliation Report

For Period End Dates:

01Dec2022 to 31Dec2022

PP 2225 & 2226 & Council

Entry Type	Employee	Department	Pay Group	Run No.	Period End Date	Cheque or Voucher #	Cheque Date	Amount	Status
Deposit	JAM001	530	530	25	10Dec2022	2225	15Dec2022	2181.77	Open
Deposit	OSB001	530	530	25	10Dec2022	2225	15Dec2022	2083.23	Open
Deposit	BEI001	530	530	25	10Dec2022	2225	15Dec2022	1942.92	Open
Deposit	BAR001	510	510	25	10Dec2022	2225	15Dec2022	2191.84	Open
Deposit	GRE001	530	530	25	10Dec2022	2226	15Dec2022	2083.23	Open
Deposit	BON001	122	122	01	31Dec2022	2022	22Dec2022	10557.07	Open
Deposit	CUR001	122	122	01	31Dec2022	2023	22Dec2022	9162.15	Open
Deposit	DON001	122	122	01	31Dec2022	2024	22Dec2022	8503.20	Open
Deposit	EKE001	122	122	01	31Dec2022	2025	22Dec2022	5812.83	Open
Deposit	FLA001	122	122	01	31Dec2022	2026	22Dec2022	1066.00	Open
Deposit	GAR001	122	122	01	31Dec2022	2027	22Dec2022	6096.40	Open
Deposit	GOR001	122	122	01	31Dec2022	2028	22Dec2022	6355.60	Open
Deposit	LEE001	122	122	01	31Dec2022	2029	22Dec2022	6260.99	Open
Deposit	MCD001	122	122	01	31Dec2022	2030	22Dec2022	1057.60	Open
Deposit	BEI001	530	530	26	24Dec2022	2226	29Dec2022	1942.92	Open
Deposit	BAR001	510	510	26	24Dec2022	2226	29Dec2022	2333.16	Open
Deposit	GRE001	530	530	26	24Dec2022	2227	29Dec2022	2083.23	Open
Deposit	JAM001	530	530	26	24Dec2022	2228	29Dec2022	2181.77	Open
Deposit	OSB001	530	530	26	24Dec2022	2229	29Dec2022	2083.23	Open

**Report Summary**

Outstanding Deposits: 75979.14 (19)  
 Total: 75979.14 (19)

### Cheque Reconciliation Report

For Period End Dates:

01Jan2023 to 16Jan2023

PP2301

Entry Type	Employee	Department	Pay Group	Run No.	Period End Date	Cheque or Voucher #	Cheque Date	Amount	Status
Deposit	BAR001	510	510	01	07Jan2023	0	12Jan2023	0.00	Open
Deposit	JAM001	530	530	01	07Jan2023	0	12Jan2023	0.00	Open
Deposit	GRE001	530	530	01	07Jan2023	0	12Jan2023	0.00	Open
Deposit	OSB001	530	530	01	07Jan2023	0	12Jan2023	0.00	Open
Deposit	BEI001	530	530	01	07Jan2023	0	12Jan2023	0.00	Open
Deposit	BEI001	530	530	01	07Jan2023	2301	12Jan2023	2320.13	Open
Deposit	BAR001	510	510	01	07Jan2023	2301	12Jan2023	2453.03	Open
Deposit	GRE001	530	530	01	07Jan2023	2302	12Jan2023	2448.28	Open
Deposit	JAM001	530	530	01	07Jan2023	2303	12Jan2023	2537.96	Open
Deposit	OSB001	530	530	01	07Jan2023	2304	12Jan2023	2448.28	Open

**Report Summary**

Outstanding Deposits: 12207.68 (10)  
 Total: 12207.68 (10)