



## RM OF MARTIN NO 122

Minutes of the Regular Meeting of the Council of the Rural Municipality of Martin No 122 held on Tuesday, December 20, 2022 in the RM Council Chambers located at 602 Main Street in Moosomin, Saskatchewan.

Present: Reeve: Garry Bonkowski  
Councillors: Division 1 Chris Leeds  
Division 2 Jason McDougall  
Division 3 Peter Currie  
Division 4 Hal Garrett  
Division 5 Ray Donald  
Division 6 Gerald Flaman

*The meeting was a combination of ZOOM (electronic means) and in person. Reeve Bonkowski attended via ZOOM and the remainder of Councillors attended in person. Reeve Bonkowski called the meeting to order at 8:00 am.*

22-178 Minutes *Garrett:* That Council will dispense with the reading of minutes of the Regular Meeting of Council held on November 10, 2022 and approve them as distributed/printed.

**CARRIED**

22-179 Financial Statement *Flaman:* That the Statement of Financial Activities and Bank Reconciliation for November 2022 be accepted as presented.

**CARRIED**

22-180 Accounts for Approval *Garrett:* That the list of Accounts for Approval, as attached to and forming part of these minutes, covering Direct Payroll Deposits, Electronic Funds Transfers, Internet Bill Payments and Conexus Credit Union Cheque Numbers 001282 to 001295, in the amount of \$200,671.23 be approved for payment.

**CARRIED**

*Division 6 Councillor Flaman left the meeting at 10:53 am and did not return.*

*Delegation: Grant Lacaille from Brandt attended the meeting, as per our request, from 11:00 to 11:35 am to discuss grader quotes.*

*Delegation: Tyler Lakeman from Finning attended the meeting, as per our request, from 11:35 am to 12:05 pm to discuss grader quotes.*

22-181 Correspondence *Leeds:* That the correspondence as listed on the agenda, having been read and dealt with, be filed.

**CARRIED**

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22-182 Bylaw 248/22 *Currie:* That Bylaw 248/22 being *A Bylaw for the Official Community Plan (OCP)* be read a third time and adopted

**CARRIED**

22-183 Bylaw 249/22 *Leeds:* That Bylaw 249 / 22 being *A Zoning Bylaw for the RM of Martin* be read for a third time and adopted with the following amendments:

- Add Section 3.17.4, which reads “*Development of new buildings or additions to buildings within the floodway of the 1:500 year flood elevation of Pipestone Creek, Moosomin Lake, or any other watercourse or water body shall be prohibited. Flood proofing of new development to an elevation of, at minimum, 0.5 metres above the 1:500 year flood elevation shall be required.*”;

- Amend Section 4.2.3 to reduce the minimum setback from residential uses to mineral resource operations from 800 and 400 metres to 500 and 250 meters; and

- Amend Section 6.2 to make all types of Resource Exploration & Development a Permitted Use instead of a Discretionary Use in the Agriculture-Resource District;

- Amend Section 9.2 to add all types of Resource Exploration & Development as a Discretionary Use in the Environmental Conservation District.

**CARRIED**

22-184 RDARM Annual Meeting *Currie:* That Councillors Garrett and Donald attend the Regina District Association of Rural Municipalities (RDARM) Annual Meeting in Regina on January 5 and 6, 2023.

**CARRIED**

22-185 SARM Procurement *Garrett:* That the Chief Administrative Officer post a notice on SaskTenders stating the RM of Martin’s intentions to participate in one or more procurements offered through SARM between January 1 and December 31, 2023.

**CARRIED**

22-186 Asset Mgmt Training *Currie:* That the Chief Administrative Officer participate in the following Asset Management Courses, before the end of November 2023, at a cost of \$157.50 each:

- The Learning Path to Asset Management Readiness Course  
- The Asset Register & the Initial State of Infrastructure Report Course

**CARRIED**

22-187 Weed Inspection *McDougall:* That the Municipality acknowledges the 2022 Weed Inspector Report as presented by Weed Inspector Flaman.

**CARRIED**

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- 22-188 Lunch Break *Currie:* That this meeting be recessed at 12:30 pm for the purpose of a 30-minute lunch break. **CARRIED**
- 22-189 Resume Meeting *Bonkowski:* That the Municipality resume the Regular Meeting at 1:00 pm. **CARRIED**
- 22-190 Acct Receivable Year End *Garrett:* That the following Accounts Receivable amounts be added the ratepayer's taxes at year end, if the balance remains outstanding on December 31, 2022:  
STE705 \$81.90 **CARRIED**
- 22-191 Policy Manual *Donald:* That the Municipality adopt the updated Policy Manual as presented by the Chief Administrative Officer. The policies contained within the Policy Manual are a management tool and provide direction to Council, Administration and Public Works. **CARRIED**
- 22-192 2023 Meeting Dates *McDougall:* That the Regular Council Meetings of the RM of Martin for 2023 be held in Moosomin Council Chambers, 602 Main Street – Moosomin, at 8:00 am on the following dates:  
Wednesday, January 18                      Wednesday, February 08  
Wednesday, March 08                      Wednesday, April 12  
Wednesday, May 10                      Thursday, June 08  
Wednesday, July 05                      Thursday, August 03  
Wednesday, September 13                      Wednesday, October 11  
Wednesday, November 15                      Wednesday, December 13 **CARRIED**

***Division 1 Councillor Leeds left the meeting at 2:15 am and did not return.***

- 22-193 Contracted Office Admin *Donald:* That the RM of Martin allow the Chief Administrative Office (CAO) to perform additional office assistant work for the RM of Moosomin #121 for the 2023 year. The CAO will be paid for the additional hours by the RM of Martin at a rate of \$42.64/hour and the RM of Moosomin will reimburse the RM of Martin at the same rate plus the applicable Vacation, MEPP and additional SARM Insurance premiums. **CARRIED**
- 22-194 AR Interest Reversal *Currie:* That the Chief Administrative Officer reverse November Interest in the amount of \$69.94 from Customer WEST001, as the cheque was delayed in the mail. **CARRIED**





- 22-195 Year End Accounts *Bonkowski:* That the Reeve or Deputy Reeve and the Chief Administrative Officer be authorized to pay any necessary accounts to year end.  
**CARRIED**
- 22-196 Term Deposit 53 *McDougall:* That as per the 2022 Budget that Capital Equipment Term Deposit 53, in the amount of \$206,427.75, be redeemed and that the earned interest, the 2022 Budget amount of \$100,000 and the remaining \$6,427.75 be added into a new one-year non-redeemable term deposit at a rate of 4.0% with Conexus Credit Union.  
**CARRIED**
- 22-197 Term Deposits *Bonkowski:* That the following Term Deposits be redeemed and reinvested with earned interest as well as the addition of the 2022 Budget amounts as listed below, into one-year non-redeemable terms at a rate of 4.0% with Conexus Credit Union:  
 Term 50 Special Savings \$124,270.51 combine with Term 54  
 Term 51 Fire \$10,026.22 plus \$5,000 Budget Amt  
 Term 52 Healthcare \$49,761.99 plus \$5,000 Budget Amt  
 Term 54 Special Savings \$153,242.25 combine with Term 50  
 And \$50,000 Budget Amount  
**CARRIED**
- 22-198 New Term Deposits *McDougall:* That as per our 2022 Budget, that a new term deposit be created called Gravel and that \$75,000 be invested into a one-year non-redeemable term at a rate of 4.0% with Conexus Credit Union.  
**CARRIED**
- 22-199 Revenue Sharing *Donald:* That the Council of the Rural Municipality of Martin #122 confirms that the Municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:  
 - Submission of the 2021 Audited Financial Statements to the Ministry of Government Relations;  
 - The Municipality does not run a municipal waterworks system;  
 - In Good Standing with respect to reporting and remittance of Education Property Taxes;  
 - Adoption of Council Procedures Bylaw;  
 - Adoption of Employee Code of Conduct; and  
 - All Members of Council have filed and annual updated their Public Disclosure Statements as required; and  
 that we authorize the Chief Administrative Office to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.  
**CARRIED**






22-200 Board of Revision

*McDougall:* That the RM of Martin #122 appoints Western Municipal Consulting Ltd to manage the Board of Revision process for the term of January 1 through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd Fee Schedule. The Chair of the Board of Revision shall be responsible for naming no fewer than three (3) members for a hearing on any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from amongst their numbers. The following to serve as Members of the Board of Revision:

Tim Lafrenier	Mike Waschuk
Gord Parkinson	Dave Thompson
Wayne Adams	Jeff Hutton
Dave Gurnsey	Murray Dean
Stew Demmans	

**CARRIED**

22-201 Secretary of Bd of Rev

*Garrett:* That the RM of Martin #122 appoints Liana Stepan with Municipal Consulting Ltd, as Secretary of the Board of Revision for the term of January 1 through to December 31, 2023; remuneration as set out in Western Municipal Consulting Fee Schedule. If Liana Stepan is unable to perform secretarial functions for reasons which may include scheduling difficulties the Secretary may appoint a delegate to perform administrative functions and may appoint a Recording Secretary for the purposes of any hearing.

**CARRIED**

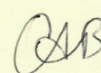
22-202 Development Appeals Board

*Donald:* That the RM of Martin #122 appoints Western Municipal Consulting Ltd to manage the Development Appeals Board process for the term of January 1 through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd Fee Schedule. The Chair of the Development Appeals Board shall be responsible for naming no fewer than three (3) members for a hearing on any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from amongst their numbers. The following to serve as Members of the Development Appeals Board:

Tim Lafrenier	Mike Waschuk
Gord Parkinson	Dave Thompson
Wayne Adams	Jeff Hutton
Barry Clark	Dave Gurnsey
Murray Dean	Pam Malach
Stew Demmans	Stu Hayward

**CARRIED**

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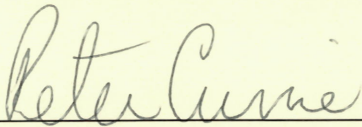
22-203      Secretary of      *Garrett:* That the RM of Martin #122 appoints  
Dev Appeals Bd      Claudette McGuire with Municipal Consulting Ltd, as  
Secretary of the Development Appeals Board for the  
term of January 1 through to December 31, 2023;  
renumeration as set out in Western Municipal  
Consulting Fee Schedule. If Claudette McGuire is  
unable to perform secretarial functions for reasons  
which may include scheduling difficulties the Secretary  
may appoint a delegate to perform administrative  
functions and may appoint a Recording Secretary for the  
purposes of any hearing.

**CARRIED**

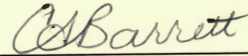
22-204      Adjourn      *McDougall:* That this meeting be adjourned at 3:19  
pm.

**CARRIED**

Adopted this 18<sup>th</sup> day of January, 2023



Peter Currie, Deputy Reeve



Cheryl Barrett, Chief Administrative Officer