



RM OF MARTIN NO 122

Minutes of the Regular Meeting of the Council of the Rural Municipality of Martin No 122 held on Wednesday, January 08, 2020 in the RM Council Chambers located at 602 Main Street in Moosomin, Saskatchewan.

Present: Reeve: Gerald Flaman
Councillors:
Division 1 Wayne Beckett
Division 2 Glen Ekert
Division 3 Peter Currie
Division 4 Hal Garrett
Division 5 Ray Donald
Division 6 John Gordon

The meeting was called to order by Reeve Gerald Flaman at 8:00 am. Councillor Beckett attended via Skype at 9:15 am

20-001 Minutes *Donald:* That Council will dispense with the reading of minutes of the Regular Meeting of council held on December 11, 2019 and approve them as distributed/printed.

CARRIED

20-002 Financial Statement *Garrett:* That the Statement of Financial Activities and Bank Reconciliation for December 2019 be accepted as presented.

CARRIED

Delegation: Bryan Osborne from Water Security Agency attended from 8:40 am to 9:35 am to discuss the Ducks' Dam, specifically the George's Project.

20-003 George's Project *Garrett:* That the Municipality contribute \$5,000, along with the Water Security Agency who will contribute \$10,000, to hire Lower Souris Watershed to begin discussions with Ducks Unlimited for a solution to the George's Project (SW 26-14-33-W1). Ducks Unlimited wish to decommission the current dam. The Municipality and the Water Security Agency are interested in working together to potentially implement a Drainage Approval Project at the same location.

CARRIED

Handwritten initials: J2 and GP

- 20-004 Multi-Municipal Drainage Project *Ekert:* That the Municipality contribute \$5,000, along with the Water Security Agency who will contribute \$10,000, to hire Lower Souris Watershed to begin discussions with neighbouring municipalities to potentially implement a Drainage Approval Project in the area of SW 05-13-33-W1.
CARRIED
- 20-005 Accounts for Approval *Garrett:* That the list of Accounts for Approval, as attached to and forming part of these minutes, covering Direct Payroll Deposits, Electronic Funds Transfers (EFT), Internet Bill Payments and Conexus Credit Union Cheque Numbers 00572 to 00605, in the amount of \$536,489.45, be approved for payment.
CARRIED
- 20-006 Correspondence *Flaman:* That the correspondence as listed on the agenda, having been read and dealt with, be filed.
CARRIED
- 20-007 Contracted Office Admin *Ekert:* That the RM of Martin allow the Chief Administrative Officer (CAO) to perform additional office assistant work for the RM of Moosomin for the 2020 year. The CAO will be paid for the additional hours at a rate of \$38.46 and the RM of Moosomin will reimburse the RM of Martin at the same rate plus the applicable MEPP and additional SARM Insurance coverage.
CARRIED
- 20-008 Wapella Wildlife *Gordon:* That the Municipality donate \$50 to the Wapella Pipestone Wildlife for the 2020 Annual Wildlife Supper.
CARRIED
- 20-009 Council Remuneration *Ekert:* That the Council and Board remuneration for 2020 be set at the following rates:
- | | |
|---------------------------|---|
| Council Meetings | \$250 per meeting |
| Special Council Meetings | \$100 per half day / \$200 per full day |
| Convention Days | \$250 per day |
| Council and/or Committees | \$100 per half day / \$200 per full day |
| Reeve Supervision | \$350 per month * |
| Council Supervision | \$250 per month * |
| Mileage | \$0.50 per km |
| * includes mileage | |
- CARRIED**

Handwritten initials

- 20-010 SARM Spring Conv *Gordon:* That Councillors Hal Garrett and Ray Donald be appointed as Delegates for the 2020 SARM Convention in Regina March 10 to 12, 2020 and other Council Members and Chief Administrative Officer attend as visiting delegates.
- CARRIED**
- 20-011 SMHI Annual Meeting *Gordon:* That Councillor Ray Donald be appointed as the Official Delegate for the 2020 Saskatchewan Municipal Hail Insurance (SMHI) Annual Meeting in Regina on March 10, 202.
- CARRIED**
- 20-012 Fidelity Bond & Insurance *Beckett:* That the Fidelity Bond and SARM Self-Insurance Policies (Liability and Property) be acknowledged as presented by the Chief Administrative Officer.
- CARRIED**
- 20-013 Employee Benefits *Flaman:* That all eligible Municipal Employees be covered under the following SARM Benefit Plans as follows for 2020:
- | | |
|--------------------------------|---------------------------------|
| <i>Short Term Disability</i> | <i>Long Term Disability</i> |
| <i>Level 3 Health Coverage</i> | <i>Level 5 Dental Coverage*</i> |
- The Municipality will pay Level 3 Dental and the employees have unanimously decided to pay the difference in premium to Level 5 Dental Coverage*
- CARRIED**
- 20-014 Workers' Compensation *Gordon:* That the Council Members be covered under Saskatchewan Workers' Compensation (WCB) for the minimum insured wage as determined by WCB for 2020.
- CARRIED**
- 20-015 Equipment Rates *Flaman:* That the following Municipal Equipment Rates be set for 2020 :
- | | |
|--------------------------|----------------|
| Graders | \$150 per hour |
| Box Grader | \$100 per hour |
| Mower & Tractor (Loader) | \$150 per hour |
| Gravel Loader | \$125 per hour |
- Minimum Charge for Custom Work for Ratepayers \$50
Any custom work for non-ratepayers is charged at Government of Saskatchewan Rental Rates.
- CARRIED**
- 20-016 SaskTip Membership *Garrett:* That the Municipality purchase a membership in SaskTip Turn in Poachers for 2020.
- CARRIED**
- 20-017 RMAA Membership *Donald:* That the Municipality pay the Chief Administrative Officer's membership fees in the Rural Municipal Administrators' Association (RMAA) for 2020 in the amount of \$455.
- CARRIED**

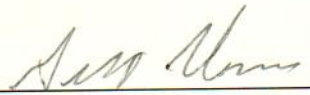
1/9/4
GAB


- 20-018 SARM Membership *Ekert:* That the Municipality renew its membership with Saskatchewan Association of Rural Municipalities (SARM) for 2020 in the amount of \$2,771.29.
CARRIED
- 20-019 RDARM Membership *Gordon:* That the Municipality renew its membership with the Regina District Association of Rural Municipalities (RDARM) for 2020 in the amount of \$150.00.
CARRIED
- 20-020 SETPC Membership *Beckett:* That the Municipality renew its membership with the Southeast Transportation Planning Committee (SETPC) for 2020 in the amount of \$436.70.
CARRIED
- 20-021 SK Crime Stoppers *Garrett:* That the Municipality support Saskatchewan Crime Stoppers with an annual voluntary contribution of \$200.
CARRIED
- 20-022 APAS Membership *Gordon:* That the Municipality renew its membership with the Agricultural Producers Association of Saskatchewan (APAS) for 2020 in the amount of \$7,655.14.
CARRIED
- 20-023 STARS Donation *Ekert:* That the Municipality contribute \$5.00 per capita to the STARS Helicopter Air Ambulance Program for 2020.
CARRIED
- 20-024 AG Health & Safety *Ekert:* That the Municipality renew its membership with the Agricultural Health & Safety Network for 2020.
CARRIED
- 20-025 Southeast Research Farm *Gordon:* That the Municipality renew its sponsorship with the Southeast Research Farm Inc in the amount of \$3,000 for 2020.
DEFEATED
- 20-026 Beaver Control *Gordon:* That the Municipality only pay licensed trappers, who are directed by Council or the Foreman, to remove problem beavers within our Municipal borders and pay a bounty of \$30 for each adult beaver tail.
CARRIED

.../5
A
QB

- 20-027 Doctor Recruitment *Currie:* That the Municipality continue to support the Moosomin District Health Care Foundation's Recruitment Fund with a donation of \$3,000. The funds are to be used to assist in the attraction of medical professionals to relocate to the Moosomin area.
CARRIED
- 20-028 Pest Control Officer *Ekert:* That the Municipality pay the Pest Control Officer (PCO) the following for 2020:
\$30 per call basis (this rate includes mileage)
\$200 per full day (\$100 per half day) for Convention or Seminars plus mileage
Registration to Pest Control Convention
Hotel & Mileage for Pest Control Convention
Membership in SPCOA
\$0.50/km for Convention and Council approved Seminars
CARRIED
- 20-029 Plant Health Officers *Flaman:* That the Municipality appoint the following Plant Health Officers as Pest Control Officers within the Municipality for 2020:
Katey Makahoniuk Lynne Roszell
Joanne Kwasnicki Chelsea Baraniecki
Betty Johnson Colleen Fenning
CARRIED
- 20-030 Adjourn *Beckett:* That this meeting be adjourned at 12:00 pm.
CARRIED

Adopted this 12th day of February, 2020


Gerald Flaman, Reeve


Cheryl Barrett, Chief Administrative Officer

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - ACCOUNTS PAY.					
Computer Cheques:					
572	12/11/2019	RM Of Martin No 122 2019 Term Dep	2019 Term Deposits	260,000.00	260,000.00
573	12/17/2019	Cheryl Barrett 2019 Hail 5 yrs Service	1/2 of Hail Commission 2019 5 Year Service Award	304.27 100.00	404.27
574	12/17/2019	Dean Godon Wapella	Rat Inspection at Rink	78.50	78.50
575	12/17/2019	Marilyn Klinger 2019 Library	2019 Library Expenses	528.00	528.00
576	12/17/2019	Margetts Construction Issued To: 1010846870 Saskatchewan Ltd 3176	500 yards of screened material	1,701.00	1,701.00
577	12/17/2019	MEPP Dec 2019 PP25 Dec 2019 PP26	Dec 2019 PP 25 Remit Dec 2019 PP 26 Remit	2,508.48 2,508.48	5,016.96
578	12/17/2019	Munisoft 4382	Maps	1,201.17	1,201.17
579	12/17/2019	Must be sep vendor			
580	12/17/2019	Staples Business Advantage Issued To: SARM 52113822	Paper & Mat	226.25	226.25
581	12/31/2019	Beier's Welding 582413	James Grader One-Way Plow	1,154.40	1,154.40
582	12/31/2019	Brandt Tractor Ltd 4187207	Shims	337.55	337.55
583	12/31/2019	Canart Backhoe 2019 Backhoe	Backhoe Various	9,082.59	9,082.59
584	12/31/2019	Canadian Pacific Railway 11117738	Signalized Crossing Contract	326.50	326.50
585	12/31/2019	Mazergroup 63667	Blades for One-Way Plow	698.86	698.86
586	12/31/2019	Cheryl Barrett - Petty Cash 2019 Dec	2019 Year End Petty Cash	94.65	94.65
587	12/31/2019	RM Of Moosomin No 121 2019 Shared	2019 Shared Expenses	16,798.12	16,798.12
588	12/31/2019	Town of Moosomin 943	Sand & Salt & Truck/Man	215.50	215.50
589	12/31/2019	Dionco Sales & Service 16198	Blades & Carbide Teeth	4,062.60	4,062.60
590	12/31/2019	Langbank Co-op Assoc. Ltd. Dec 2019	Dec 2019 Fuel Purchases	873.84	873.84
591	12/31/2019	Saskatchewan Municipal Hail Dec 2019	Dec 2019 Hail Remittance	8,992.90	8,992.90
592	12/31/2019	Twin Auto & Ag Supply 367012 367258 368305 368335	Grinding discs One way plow Cut off wheels, treatments Spanner Wrench	17.32 10.57 147.61 12.35	187.85
593	1/08/2020	Agricultural Producers 30284	2020 APAS Membership	7,655.14	7,655.14
594	1/08/2020	Borderland Co-Operative Ltd 111998	December 2019 Fuel	133.44	133.44
595	1/08/2020	Canadian Public Safety 10397	2020 911 Dispatch Service	397.37	397.37
596	1/08/2020	Munisoft 4617	2020 MuniSoft Conference	624.75	624.75

List of Accounts for Approval

As of 1/08/2020

Batch: 2019-00093 to 2020-00002

Report Date
1/07/2020 5:41 PM

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
597	1/08/2020	PitneyWorks 2020 Postage	Postage Meter Refill	525.00	525.00
598	1/08/2020	Regina District Association 2020 Membership	2020 Annual Membership	150.00	150.00
599	1/08/2020	Rural Municipal Administrators' 2020 Membership	2020RMAA Membership	455.00	455.00
600	1/08/2020	SARM 2020 SARM	Benefits/Insurance/Bond	40,046.22	40,046.22
601	1/08/2020	SASKTIP Inc 2020 Membership	2020 Membership	100.00	100.00
602	1/08/2020	Southeast Regional Library 2020 1st Instal	Library 1st Installment 2020	1,654.53	1,654.53
603	1/08/2020	Southeast Transportation 2017	2020 SETPC Membership	436.70	436.70
604	1/08/2020	Town of Wapella 15-2020	2020Ad Sign Renewal	100.00	100.00
605	1/08/2020	Westwood Land & Cattle Gravel2019	Final Payment on Gravel Purcha	63,876.75	63,876.75
Other:					
1912-Man	12/31/2019	SaskTel Dec 2019 Inter Dec 2019 Cell	Dec 2019 Shop Internet Dec 2019 Cell Phone - Darcy	56.50 84.53	141.03
202001-Man	1/08/2020	SaskPower 93000569961 287700446371 135900561958 185400549085	King Street Power 524 3rd Ave S - Shop Old Shop (517 3rd Ave) Power Correction Well SW 2-15-33-1	28.91 230.98 99.84 136.72	496.45
202001-Man	1/08/2020	Sask Energy Dec 2019	Nov/Dec 19 Heat for Shop	475.12	475.12
262301-Man	12/31/2019	South East Cornerstone Dec 2019	Dec 2019 Remittance	22,233.00	22,233.00
621958-Man	12/31/2019	Collabria Dec 2019	Convention & Meetings	2,242.97	2,242.97
635565-Man	12/17/2019	Canada Revenue Agency 2019 RP002	2019 RP002 Source Deduction	1,500.88	1,500.88
635816-Man	12/17/2019	Canada Revenue Agency 2019 PP 25-26	2019 PP 25 to 26 Source Dedu	7,304.44	7,304.44

Total for AP: 462,530.30

Pay Period 1926 \$65,795.01
Pay Period 20-01 8,164.14
\$536,489.45

Certified Correct This January 8, 2020

CA Barrett

Cheque Reconciliation Report

PP26

For Period End Dates: 01Dec2019 to 31Dec2019

<u>Entry Type</u>	<u>Employee</u>	<u>Department</u>	<u>Pay Group</u>	<u>Run No.</u>	<u>Period End Date</u>	<u>Cheque or Voucher #</u>	<u>Cheque Date</u>	<u>Amount</u>	<u>Status</u>
Deposit	BEC001	122	122	01	31Dec2019	1901	19Dec2019	7148.66	Open
Deposit	CUR001	122	122	01	31Dec2019	1902	19Dec2019	10182.10	Open
Deposit	DON001	122	122	01	31Dec2019	1903	19Dec2019	9040.00	Open
Deposit	EKE001	122	122	01	31Dec2019	1904	19Dec2019	6503.04	Open
Deposit	FLA001	122	122	01	31Dec2019	1905	19Dec2019	9524.50	Open
Deposit	GAR001	122	122	01	31Dec2019	1906	19Dec2019	6055.26	Open
Deposit	GOR001	122	122	01	31Dec2019	1907	19Dec2019	7284.25	Open
Deposit	BEI001	530	530	26	14Dec2019	1926	19Dec2019	1654.70	Open
Deposit	BAR001	510	510	26	14Dec2019	1926	19Dec2019	2133.46	Open
Deposit	GRE001	530	530	26	14Dec2019	1927	19Dec2019	2059.48	Open
Deposit	JAM001	530	530	26	14Dec2019	1928	19Dec2019	2150.09	Open
Deposit	OSB001	530	530	26	14Dec2019	1929	19Dec2019	2059.47	Open

Report Summary

Outstanding Deposits: 65795.01 (12)

Total: 65795.01 (12)

Cheque Reconciliation Report

For Period End Dates: **15Dec2019** to **28Dec2019**

PP20-01

<u>Entry Type</u>	<u>Employee</u>	<u>Department</u>	<u>Pay Group</u>	<u>Run No.</u>	<u>Period End Date</u>	<u>Cheque or Voucher #</u>	<u>Cheque Date</u>	<u>Amount</u>	<u>Status</u>
Deposit	BAR001	510	510	01	28Dec2019	0	02Jan2020	0.00	Open
Deposit	JAM001	530	530	01	28Dec2019	0	02Jan2020	0.00	Open
Deposit	GRE001	530	530	01	28Dec2019	0	02Jan2020	0.00	Open
Deposit	OSB001	530	530	01	28Dec2019	0	02Jan2020	0.00	Open
Deposit	BEI001	530	530	01	28Dec2019	0	02Jan2020	0.00	Open
Deposit	BEI001	530	530	01	28Dec2019	2001	02Jan2020	932.27	Open
Deposit	BAR001	510	510	01	28Dec2019	2001	02Jan2020	1848.10	Open
Deposit	GRE001	530	530	01	28Dec2019	2002	02Jan2020	1767.32	Open
Deposit	JAM001	530	530	01	28Dec2019	2003	02Jan2020	1849.13	Open
Deposit	OSB001	530	530	01	28Dec2019	2004	02Jan2020	1767.32	Open

Report Summary

Outstanding Deposits:	8164.14 (10)
Total:	8164.14 (10)